



## **Mary Riley Styles Public Library Board of Trustees Meeting**

Wednesday, June 20, 2019 7:00 p.m.

Library Conference Room  
120 N. Virginia Ave.  
Falls Church, VA 22046

The following links are materials for the meeting. Open the agenda to see the full list of items being discussed at the meeting.

1. Agenda

Documents:

[20190619AGENDA.PDF](#)

2. Draft Minutes May 15, 2019

Documents:

[20190619DRAFTMINUTESMAY152019.PDF](#)

3. Draft Five Year Plan 2019 To 2023

Documents:

[20190619DRAFTFIVEYEARPLAN2019-2023.PDF](#)

4. Collection Statistics

Documents:

[20190619COLLECTIONSTATISTICS.PDF](#)

5. Circulation Statistics

Documents:

[20190619CIRCULATIONSTATISTICS.PDF](#)

6. Book Sale And Memorial Statistics

Documents:

[20190619--BOOKSALEMEMORIALSTATISTICS.PDF](#)

Mary Riley Styles Public Library  
120 North Virginia Avenue  
Falls Church, Virginia 22046

AGENDA  
**LIBRARY BOARD OF TRUSTEES MEETING**

Library Conference Room

Meeting on Wednesday, June 19, 2019

Time: 7:00 p.m.

Agenda Notice Posted: June 13, 2019

1. Call to order, roll call and introduction of guests
2. Receipt of petitions
3. Approval of the May 15, 2019 Meeting Minutes
4. Library report and announcements
5. Library Foundation report
6. Council Liaison report
7. Student Liaison report
8. Arts and Humanities Council Report (CATCH)
9. Library Project Update
10. Approval of Five Year Plan
11. Business not on the Agenda
12. Adjournment

**Next meetings: Regular meeting on Wednesday, July 17, 2019 @ 7 p.m. in Conference Room**

The City of Falls Church is committed to the letter and spirit of the Americans with Disabilities Act. To request a reasonable accommodation for any type of disability, call 703-248-5032, TTY 711.

**MEETING MINUTES OF THE BOARD OF TRUSTEES**  
**MARY RILEY STYLES PUBLIC LIBRARY**  
Held in the Mary Riley Styles Public Library  
120 N. Virginia Avenue Falls Church, VA 22046  
**May 15, 2019**

**1. CALL TO ORDER AND INTRODUCTION OF GUESTS**

Acting Chairperson Chet DeLong called the meeting to order at 7:01 p.m. The following Board members attended the meeting:

Chet DeLong  
Stephanie Oppenheimer  
Jeff Peterson  
Chrystie Swiney  
Kathleen Tysse (late)

Absence excused: Don Camp

Youth Representative Tika Wallace (late)

Council Liaison, Ross Litkenhous, and Planning Commission Liaison, Rob Puentes, were not in attendance.

Others present for the meeting included: Director of Public Works Mike Whitfield, Project Manager Joel Timmins, DPW Engineer Lionel Millard, and Library Director Jenny Carroll.

**2. RECEIPT OF PETITIONS**

No petitions presented during the agenda item. The Director raised a petition during the Library Report and Announcements. She requested the Board approve the option to continue staff work days through to December 2019.

**Upon a motion duly made and seconded, the Library Board unanimously approved staff work days happen once a month as needed from now until December.**

**3. APPROVAL OF THE MARCH 20, 2019 MEETING MINUTES**

**Upon a motion duly made and seconded, the Library Board unanimously approved the March 20, 2019 meeting minutes as corrected and amended.**

**4. APPROVAL OF THE APRIL 24, 2019 MEETING MINUTES**

**Upon a motion duly made and seconded, the Library Board unanimously approved the April 24, 2019 meeting minutes as corrected.**

## **5. LIBRARY REPORT AND ANNOUNCEMENTS**

- The Director reported that two library employees have received a Shining Star award – Joey Hamilton and Christina Parnter.
- Reminder of the staff work day occurring this Friday, May 17. Petition to continue staff work days (see under agenda item #2 Receipt of Petitions).
- The library staff and volunteers will march in the Memorial Day Parade. The Director invited Board members to march with them or participate in the cart decorating the Friday before. If a Board member is interested they should alert the Director.
- The Director updated the Board on the Institute of Museum and Library Services (IMLS) and the Library Services and Technology Act (LSTA) federal funding. The budgets passed the House Appropriators Committee and was signed by both Tim Kaine and Mark Warner. The potential increase to federal funding would mean additional funding on the state level to serve public libraries.

## **6. LIBRARY FOUNDATION REPORT**

As of 4/30/19 the endowment stands at \$498,000 and the checking account is \$33,288. Checks have continued to come in, including \$991 from the Virginia Department of Taxation for Virginia tax payers who elected to donate to the Foundation on their tax forms. Board Directors reiterated their desire to set aside funds for expenses related to the opening of the renovated library.

The Foundation met last week and heard from the Development Committee (including Kathleen Tysse) about future activities, including commemorating the library's bay window in the children's room. The Committee will also develop a web page for the Foundation.

## **7. COUNCIL LIAISON REPORT**

No report

## **8. ARTS AND HUMANITIES COUNCIL REPORT (CATCH)**

Ms. Oppenheimer stated that at the last meeting the Council was focused on the new downtown park and incorporating public art.

## **9. LIBRARY PROJECT UPDATE**

Joel Timmins, Project Manager, updated the Board on the progress of the project. He stated that the Construction Documents (65% design) had been received and were being reviewed by himself and city staff. Mr. Timmins will gather comments and report those back to BKV architects. There will be a review meeting with the architects. BKV Architects are working on the interior finishes as well.

The Director and Mr. Timmins reviewed the layout of the main and lower levels of the library. On the main level nothing has changed in terms of the walls. The circulation office layout has been confirmed with the library consultants and management team. Other staff office space depicts

preliminary design and will continue to develop. The lower level had two minor structural changes: a wall removed in the technical services area which opens up the space and a wall moved in the utilities area to accommodate the water heater.

The cost estimate for the Construction Documents (65% design) was submitted today. The submission will be reviewed by project and city staff. The cost estimate will be reviewed with the Board on June 19<sup>th</sup>. On the 24<sup>th</sup> the cost estimate will be brought to City Council during a combined regular and work session. The interior finishes may be brought to the Board and staff in the June/July timeframe. The Guaranteed Maximum Price (GMP) is still expected in September. Next Monday, May 20<sup>th</sup> the budget amendment adding the Voluntary Concessions from Founder's Row will be presented to City Council for approval.

## **10. STUDENT LIAISON REPORT**

Ms. Wallace informed the Board that she will be graduating this year. She inquired as to whether a new student liaison had been appointed. Mr. DeLong, Acting Chair, and the Director both stated that they had not heard whether a new student liaison had been appointed.

## **11. LIBRARY CIRCULATION STATISTICS**

Mr. DeLong noted that the Adult Collection increased by about 5% and the children's collection by approximately .25% from last fiscal year. He stated that he compared the first 10 months of FY18 circulation statistics to year to date statistics for FY19 (July – April). The Board appreciated his assessment. The Director stated that the circulation of e-materials increased from 15% to 18%. She stated that she estimated for the final two months of FY19 and expects that the total circulation to be above 500,000 for FY19.

## **12. BUSINESS NOT ON THE AGENDA**

Ms. Tysse had two questions from citizens related to the library being on school property. The first was guns being prohibited on school property. The Director stated that the MOU between the schools and the city states that there are to be no guns in the library because it will be located on school property. The second concern was regarding sex offenders and the no contact requirements prohibiting them from being on school property. The Director stated that she would make inquiries as to how this would impact the library location.

Mr. Peterson raised having a brochure/information available outlining the options available during the relocation including a map of the trailer location, e-resources, and other libraries in the area. Everyone concurred that this was a great idea and the Director will follow up with staff in developing the brochure/information.

## **13. ADJOURNMENT**

**There being no further business, upon a motion duly made and seconded, the Board of Trustees voted unanimously to adjourn the meeting at 8:17p.m.**

Respectfully submitted,

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Jenny Carroll  
Library Director

Approved:

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Chet DeLong, Acting Chairperson

Copies: Board of Trustees, City Manager, Library Reference Desk, Staff Bulletin Board, City Clerk,  
Library Web Page

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**DRAFT      DRAFT      DRAFT      DRAFT**

**Five Year Plan, 2019-2023**  
**Adopted by the Library Board XX/XX/2019**  
**Mary Riley Styles Public Library**  
**120 N. Virginia Avenue**  
**Falls Church, VA 22046**  
[www.fallschurchva.gov/library](http://www.fallschurchva.gov/library)

### **Vision Statement**

The Mary Riley Styles Public Library is an integral part of the community's intellectual, educational, recreational, business, and cultural life. The Library Board of Trustees and staff envision a future in which all of the community's interests are well represented in the Library's collections, a future in which all Falls Church residents can make use of the library's resources to enrich their own lives, and a future in which Falls Church residents turn to the Mary Riley Styles Public Library when the need for information is greater than the resources immediately at hand.

### **Mission Statement**

The mission of the Mary Riley Styles Public Library is to provide and promote open access to reading, educational, recreational, cultural, intellectual and informational resources that enrich and enlighten all segments of our community. The library, serves, through a reciprocal agreement, citizens within the Metropolitan Washington-Council of Governments region.

The Library's Board of Trustees and staff believe that:

1. The patron comes first.
2. Reading and learning are important responsibilities of citizenship, essential to individual growth and enrichment and are among the most enjoyable forms of recreation.
3. Reliable access to information and cultural resources is a right of citizenship in a democracy and fundamental to the preservation of democracy.

4. Readily accessible programs and services of the highest quality are necessary as is the relevance of those programs and services to all current and future populations served by the library.
5. The importance and value of library services must be promoted to patrons by the staff, and creativity is encouraged.
6. It is necessary to stay abreast of social and technological change so as to always be of critical value to the community.

In light of the above, the following roles have been adopted to enable the library to fulfill its mission.

- ❖ **Learning center**, providing materials and guidance in continuing education and servicing student needs that **complement** school resources at all times, particularly when they are not available to students;
- ❖ **Children's door to reading**, fostering library and reading habits for children;
- ❖ **Information center**, providing information and information guides on a wide range of subjects and sources;
- ❖ **Popular (or recreational) library**, supplying fiction, non-fiction, DVDs, compact discs, eBooks, eMagazines and eAudiobooks, as well as other materials in popular demand for leisure time, pleasure, and personal enlightenment; and,
- ❖ **Study center**, providing space and assistance for area students.
- ❖ **Local History Room**, providing and preserving information on the historical and cultural aspects of Falls Church and the lives of prominent residents.

### **Assumptions about the City of Falls Church**

1. The educational level of the community will remain above the average for the metropolitan area, but some individuals and groups within the community will continue to have an educational level significantly below the community's average.
2. Falls Church will remain a culturally diverse community, and the library's patrons will continue to represent numerous racial and ethnic groups.
3. Falls Church will remain an economically diverse community.
4. The library's financial position depends on its ability to make a strong case for the value of quality library service for the community.



5. Falls Church's population size will increase due to its proximity to Washington, D. C.

### **Assumptions about Learning and Education**

1. Lifelong learning is and will continue to be the key to personal satisfaction as well as economic and professional success for most people. It is essential if one is to understand the world in which we live.
2. The habit of lifelong learning is the result of recognizing reading and study as necessary and pleasurable activities. That recognition is most easily developed in childhood.
3. The Mary Riley Styles Public Library will continue to have a role as a supplemental educational resource for its patrons from preschool through graduate school.
4. The Mary Riley Styles Public Library will continue to be one of the main lifelong learning resources available to those not affiliated with a school or other educational institution.

### **Assumptions about Information Delivery**

1. For economic, aesthetic, and practical reasons, books will continue to be one of the most effective means of communication. This will be true particularly for subtle and complex ideas, narrative materials, and works of limited appeal.
2. Electronic information technology continues to alter the way in which information is delivered in fundamental ways. A successful public library must monitor these changes and be prepared to respond. The impact will be most noticeable in the provision of bibliographic data, reference service, periodical publications, and eResources such as eBooks, eAudiobooks, eMagazines, and streaming video. Proliferation of eReader devices owned by patrons will create even more demand. First-rate library service will become more and more technology based.
3. The electronic information resources available in many homes and offices will continue to grow richer and more complex. Many people, however, will continue to require the assistance of information specialists to make the most of the resources available to them whether in their home, office, or library.

4. The publishing, sound recording, and film industries produce a large number of quality works that have a limited commercial appeal. The public library has a responsibility to assist in providing access to these works.

### **Goals of the Library**

These goals are not listed in priority order.

Goal 1: Continue to develop library automation and technology infrastructure that provides the basic core library services of an online catalog, circulation, technical services, and website capabilities as well as provide workstations for the benefit and use of the public and staff.

Goal 2: Provide excellent customer service to patrons, other City and area schools.

Goal 3: Increase the library's visibility throughout the City to make residents aware of the services and materials offered.

Goal 4: Continue to upgrade the existing facility to meet patrons' needs, technological demands, program accessibility, and facility upkeep.

Goal 5: Create cooperative efforts and partnerships by library staff with other governmental agencies, businesses, and non-profit clubs and organizations.

Goal 6: Continue to enhance the library's collection in a variety of media to meet the evolving informational, vocational, and recreational needs for all ages and interests and also provide programs of interest to all ages.

Goal 7: Continue educational opportunities for staff development and development and improvement of the library's administrative structure.

### **Five Year Plan**

This plan is modest in its projected tasks for the next few years since funds continue to be limited both at the local and State levels, but usage has remained steady or in many instances has increased. Since the plan is updated on an annual basis, it can be revised should the library budget increase, or technology, or citizens' needs change.

The format of this plan is formulated to more easily reflect the work in progress and as a resource document that can be quickly consulted. Many recurring tasks are accomplished each year, but the purpose of this plan is to project new tasks, not those that are recurrent in nature unless they hold particular significance for the library, staff work plan, or patrons. Tasks are grouped by fiscal years, and each task has a library department that is assigned to carry it out, a deadline for accomplishing the task, the goal the task addresses, and the results achieved. The following abbreviations have

been used for the departments responsible for completing the tasks: AD, Administration; C, Circulation; IT, Automation; MT, Management Team; R, Reference Services; TS, Technical Services; and, YS, Youth Services. Please note that library automation has undergone a significant change in how it is administered, so IT related tasks, while on the plan, are not controlled by the library and what was specially IT library assigned staff.

**Fiscal Year 2018 (July 1, 2017 through June 30, 2018)**

**The ordinance to amend ordinance [1971] regarding the FY2018-FY2022 CIP budget and appropriating expenditure and revenue funds for the fiscal year 2018 was passed on July 24, 2017. This ordinance included the library renovation and expansion project. On November 2017 the Library Board affirmed BKV as the architects for the library project. As of January 22, 2018 City Council approved the task order award for BKV Architects in the amount of \$880,000.**

**The consultant’s recommendations from the Master Plan Development and Space Study Review dated September 30, 2013 have been removed from the five-year plan. KBA (Kimberly Bolan and Associates), library consultants, are part of the BKV design team who will be participating in the A/E Design services for the library project. Currently we are in the preliminary design phase and the five-year plan may be amended to reflect the most up to date recommendations by the design team.**

<b>Tasks (FY18)</b>	<b>Department</b>	<b>Date Due</b>	<b>Goal #</b>	<b>Results</b>
1. Prepare a Scope of Work for the two City vetted architectural firms and make a decision on how to proceed once their presentations are completed.	AD	June 2017	4	<b>Completed.</b> This task was completed in November 2017. BKV are the selected architectural firm.
2. Hold discussions with Board, DPW personnel, and staff concerning decision making, core priorities of the project, selection committee and other items related to the upcoming project.	AD	June 2018	4	<b>In process.</b> This will be an ongoing process throughout the project.
3. Preliminary design of library expansion and renovation including verifying the building program and public meetings to confirm patron/citizen needs.	MT	May 2018	4	<b>Completed.</b> Staff interviews were held at the end of December, and public meetings were held January 30 and 31, 2018. Schematic Design submitted October 2018.
4. Construction Manager At Risk (CMAR) selection for the library expansion and renovation project.	AD	May 2018	4	<b>Completed.</b> Invitation For Qualified Contractors was advertised in December 2017, a short list will be created in February, with final selection scheduled for May 2018. Awarded to Centennial

				Contractors in July 2018.
5. Full design and permitting of the library expansion and renovation project (starting in FY18); including Schematic design (SD) and Design Development (DD) phases.	AD	April 2019	4	<b>In process.</b> Schematic Design and Design Development are complete. Construction Documents (65%) expected end of April 2019.
6. Complete procedure manual for all departments in the library.	MT	June 2018	2, 7	<b>In process.</b> A majority of the manual has been completed; fine-tuning and review currently happening. Decided to complete essential procedures for move into temporary location.
7. Solicit patron feedback via a survey to determine how well the library is providing services	AD	June 2018	2	<b>In process.</b> Surveys completed and being tallied. Tasks related to the library project took priority.
8. Have an overall satisfaction rating of 95% or above on user survey	AD	June 2018	2	<b>See above.</b>

**Fiscal Year 2019 (July 1, 2018 through June 30, 2019)**

<b>Tasks (FY19)</b>	<b>Department</b>	<b>Date Due</b>	<b>Goal #</b>	<b>Results</b>
1. Full design and permitting of the library expansion and renovation project (started in FY18).	MT	April 2019	4	<b>In process.</b> Construction Documents (65%) expected end of April with cost estimate due mid-May.
2. Develop Guaranteed Maximum Price (GMP) for the library project (start in FY19).	AD, City Staff	July 2019	4	<b>Note:</b> Guaranteed Maximum Price expected September 2019 (FY2020).
3. Plan for how staff will relocate materials and stage work areas during construction	AD	June 2019	4	<b>In process.</b> Inventory of FF&E almost complete. Temporary locations secured (TJ trailers and Gage House).
4. Solicit patron feedback via a survey to determine how well the library is providing services	AD	June 2019	2	<b>Postponing. Re-evaluating overall survey and customer feedback process.</b>
5. Have an overall satisfaction rating of 95% or above on user survey	AD	June 2019	2	<b>Postponing. Re-evaluating overall survey and customer feedback process.</b>
6. Cross-training for staff in preparation for the move into the temporary location.	MT	Fall 2019	2, 7	<b>In process.</b>

**Fiscal Year 2020 (July 1, 2019 through June 30, 2020)**

**While this is a modest proposal at this time, it will be amended in the future as the prospects for increased funding seem realistic and are reflected in the library's budget and staffing. Concrete tasks will be developed and assigned at that time.**

<b>Tasks (FY20)</b>	<b>Department</b>	<b>Date Due</b>	<b>Goal #</b>	<b>Results</b>
1. Evaluate staffing and programming needs for the new building.	MT, All staff	July 2021	All	
2. Construction on the library expansion and renovation project (start in December 2019).	AD, City Staff	July 2021	4	
3. Moving to the temporary locations.	MT, City Staff	Fall 2019	4	
4. Revise meeting room management policy and procedures to incorporate spaces in the new building. Including evaluating room management software.	MT	June 2020	2, 4	
5. Complete strategic planning for when we are in the new building. Incorporate community feedback.	MT	June 2020	All	
6. Evaluate and develop schedule for local history room in the new building.	REF	June 2020	6	
7. Assess NEH evaluation of the Local History Room and incorporate into the work plan.	REF	Dec 2019	6	
8. Evaluate the marketing plan including social media and library website.	MT	June 2020	3	
9. Re-evaluate technology needs for library services including time/print management, wireless printing, point of sale system.	MT	Dec 2019	1	
10. Develop Emergency Support Function-Volunteers/Donation management plan.	MT	Dec 2019	5	

**Fiscal Year 2021 (July 1, 2020 through June 30, 2021)**

**While this is a modest proposal at this time, it will be amended in the future as the prospects for increased funding seem realistic and are reflected in the library's budget and staffing. Concrete tasks will be developed and assigned at that time.**

<b>Tasks (FY21)</b>	<b>Department</b>	<b>Date Due</b>	<b>Goal #</b>	<b>Results</b>
1. Continue any construction necessary to complete project	AD	December 2020	4	

2. Move back into the new building and hold a grand opening ceremony	MT	Jan/Feb 2021	4	
3. Implement strategic planning goals.	MT	June 2021	All	

**Fiscal Year 2022 (July 1, 2021 through June 30, 2022)**

**While this is a modest proposal at this time, it will be amended in the future as the prospects for increased funding seem realistic and are reflected in the library's budget and staffing. Concrete tasks will be developed and assigned at that time.**

<b>Tasks (FY22)</b>	<b>Department</b>	<b>Date Due</b>	<b>Goal #</b>	<b>Results</b>
1. Evaluate community outreach programs and services.	MT, AD	June 2022	2	
2. Patron feedback/customer service feedback mechanism in place.	AD	June 2022	2	

**Fiscal Year 2023 (July 1, 2022 through June 30, 2023)**

**While this is a modest proposal at this time, it will be amended in the future as the prospects for increased funding seem realistic and are reflected in the library's budget and staffing. Concrete tasks will be developed and assigned at that time.**

<b>Tasks (FY23)</b>	<b>Department</b>	<b>Date Due</b>	<b>Goal #</b>	<b>Results</b>
1. Solicit patron feedback/customer service feedback	AD	June 2023	2	

**Adopted by the Library Board XX/XX/2019**

**Collection Statistics**

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>Adult Count</b>												
<b>Fiction</b>												
NEW*	1,254	1,142	1,204	1,191	1,198	1,283	1,439	1,391	1,259	1,347	1,315	
Fiction	15,386	15406	15,301	14,763	14477	14211	12743	12299	12,237	11,660	10865	
Mystery	5,835	5827	5,785	5688	5731	5310	5103	4,784	4,606	4,660	4,666	
Paperback	1,251	1272	1,289	1088	1093	930	948	869	685	195	16	
SF/Fantasy	2,177	2175	2,112	2085	2042	1957	1988	1,807	1,732	1,770	1,788	
Romance									232	258	300	
Graphic Novels	1,541	1549	1,520	1,533	1543	1,515	1,430	1,388	1,247	1,267	1,277	
<b>Total Fiction</b>	<b>26,190</b>	<b>26,229</b>	<b>26,007</b>	<b>25,157</b>	<b>24,886</b>	<b>23,923</b>	<b>22,212</b>	<b>21,147</b>	<b>20,739</b>	<b>19,810</b>	<b>18,912</b>	<b>0</b>
<b>Non Fiction</b>												
NEW*	1,934	1,832	1,913	<b>1,857</b>	<b>1,634</b>	<b>1,568</b>	<b>1,741</b>	<b>1,654</b>	<b>1,561</b>	<b>1,553</b>	<b>1,836</b>	
Microforms/CDROM	3	3	3	3	3	3	3	3	3	3	3	
Ref/Off.Ref/Pro	2,971	2,982	2,976	2,973	2,970	2,990	2,989	2,851	2,753	2,538	2,491	
000-099	1,123	1,091	1,092	1,101	927	879	894	863	825	793	811	
100-199	2,360	2,320	2,343	2,354	2,305	2,310	1,893	1,784	1,800	1,818	1,850	
200-299	2,152	2,153	2,161	2,166	2,169	2,171	2,190	2,024	1,599	1,622	1,661	
300-399	5,210	5,166	5,167	5,162	5,092	5,065	5,131	5,161	5,055	4,759	4,526	
400-499	889	904	816	822	818	818	707	602	602	599	602	
500-599	1,650	1,656	1,669	1,680	1,535	1,350	1,231	1,234	1,240	1,250	1,274	
600-699	6,617	6,499	6,490	6,162	5,936	5,889	5,739	5,358	5,378	5,376	5,404	
700-799	6,045	6,059	5,778	5,827	5,490	5,069	4,947	4,553	4,292	4,235	4,362	
800-899	3,854	3,866	3,428	3,290	3,134	2,941	2,653	2,579	2,519	2,381	2,400	
900-999	7,367	7,288	7,244	7,255	6,879	6,749	6,280	5,987	5,436	5,087	4,742	
Folios	868	869	748	515	423	426	426	427	427	422	423	
Bio	2,680	2,686	2,693	2,705	2,709	2,707	2,399	2,192	2,131	2,150	2,155	
Travel	1,759	1,735	1,743	1,774	1,782	1,725	1,504	1,523	1,535	1,565	1,567	
VaC	3,261	3,272	3,249	3,265	3,145	3,038	2,928	2,905	2,935	2,945	2,947	
3 Day Loan (Fed Chkbk)	0	0	0	0	2	2	2	2	2	2	2	
<b>Total Non Fiction</b>	<b>48,809</b>	<b>48,549</b>	<b>47,600</b>	<b>47,054</b>	<b>45,319</b>	<b>44,132</b>	<b>41,916</b>	<b>40,048</b>	<b>38,532</b>	<b>37,545</b>	<b>37,220</b>	<b>0</b>
Kits (Book Club)	194	194	194	194	194	194	194	194	193	193	183	
Large Print (Fic/NF)	1,918	1923	1,877	1,830	1,843	1,774	1,502	1,484	1,494	1,505	1,517	
<b>Total Adult Collection</b>	<b>77,111</b>	<b>76,895</b>	<b>75,678</b>	<b>74,235</b>	<b>72,242</b>	<b>70,023</b>	<b>65,824</b>	<b>62,873</b>	<b>60,958</b>	<b>59,053</b>	<b>57,832</b>	<b>0</b>

**Collection Statistics**

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>Juvenile Count</b>												
<b>Fiction</b>												
J Fiction	4,717	4750	4,644	4474	4210	4,066	3,776	3,821	3,727	3,616	3,574	
Books to go	358	358	357	358	357	357	357	355	349	268	201	
Books to go bags	50	50	50	50	50	50	50	50	50	50	50	
J Graphic Novels	991	1008	999	1014	1016	1,028	1,044	1,047	1,000	895	896	
Beginning Readers	756	765	774	790	793	802	1,165	1,196	1,187	1,169	1,164	
YA Fiction	1,848	1,908	1,925	1945	1,944	1,961	1,763	1,588	1,565	1,591	1,529	
Storage	22	22	22	22	22	22	22	7	7	7	7	
JE	10,629	10,641	10,414	9,777	9,474	8,978	8,433	8,018	7,968	7,188	7,040	
JE-easy	1,739	1,753	1,664	1,666	1,655	1,659	1,622	1,566	1,508	1,375	1,322	
Board books	1,117	1,110	1,093	1,051	1,055	957	927	914	899	763	789	
Series paperbacks	1,963	1,952	1,524	1,436	1,460	1,170	318	80	27	2	2	
Holiday	983	983	747	745	743	752	699	563	0	0	0	
Language	670	670	670	670	669	668	670	613	472	439	442	
<b>Total J/YA Fiction</b>	<b>25,843</b>	<b>25,970</b>	<b>24,883</b>	<b>23,998</b>	<b>23,448</b>	<b>22,470</b>	<b>20,846</b>	<b>19,818</b>	<b>18,759</b>	<b>17,363</b>	<b>17,016</b>	<b>0</b>
<b>Non Fiction</b>												
Ref/Pro/Off	380	373	366	328	328	329	327	323	319	319	319	
Parents	500	501	502	509	510	511	516	519	521	524	530	
Teachers	147	147	147	147	147	146	146	146	146	146	146	
J000-099	134	135	116	123	121	122	117	118	95	95	75	
J100-199	74	74	57	61	61	61	61	61	60	60	47	
J200-299	298	298	266	276	278	271	273	273	239	241	238	
J300-399	1,307	1,306	1,258	1,265	1,267	1,265	1,267	1,261	1,084	1,080	1,090	
J400-499	150	150	150	150	149	149	149	149	94	94	94	
J500-599	2,591	2,590	2,551	2,222	2,110	2,065	2,074	2,070	1,881	1,855	1,596	
J600-699	1,417	1,416	1,419	1,417	1,418	1,276	1,149	1,036	818	783	720	
J700-799	2,077	2,075	2,084	2,084	2,083	2,082	1,874	1,597	1,052	898	908	
J800-899	728	728	729	729	729	728	729	675	384	390	393	
J900-999	2,884	2,884	2,886	2,886	2,890	2,885	2,874	2,736	1,694	1,692	1,713	
J Bio	1,282	1,282	1,282	1,286	1,285	1,287	958	722	753	789	818	
YA Non Fiction	486	486	484	483	489	501	516	330	310	307	303	
<b>Total J/YA Non Fiction</b>	<b>14,455</b>	<b>14,445</b>	<b>14,297</b>	<b>13,966</b>	<b>13,865</b>	<b>13,678</b>	<b>13,030</b>	<b>12,016</b>	<b>9,450</b>	<b>9,273</b>	<b>8,990</b>	<b>0</b>



Collection Statistics

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Juv Kits	13	3	3	3	3	3	3	3	3	3	3	
<b>Total J/YA Collection</b>	<b>40,311</b>	<b>40,418</b>	<b>39,183</b>	<b>37,967</b>	<b>37,316</b>	<b>36,151</b>	<b>33,879</b>	<b>31,837</b>	<b>28,212</b>	<b>26,639</b>	<b>26,009</b>	<b>0</b>
Periodicals (Adult and J)	2,171	2,321	2,437	2,159	2,320	1,950	2,070	2,207	1,966	2,109	2,264	
<b>Audio Visual Count</b>												
Audio JY sets	193	193	191	191	189	189	189	188	185	185	185	
Compact Discs Adult	3,843	3,914	3,917	3,864	3,872	3,886	3,830	3,834	3,830	3,823	3,820	
Compact Discs Juv	745	745	745	748	745	746	746	740	736	734	732	
<b>Total Compact Discs</b>	<b>4,588</b>	<b>4,659</b>	<b>4,662</b>	<b>4,612</b>	<b>4,617</b>	<b>4,632</b>	<b>4,576</b>	<b>4,574</b>	<b>4,566</b>	<b>4,557</b>	<b>4,552</b>	<b>0</b>
Audio Discs Adult	3,135	3,206	2,821	2,453	2,416	2,437	2,454	2,461	2,486	2,511	2,282	
Audio Discs Teaching Company	917	917	937	939	939	937	937	959	959	959	961	
Audio Discs YA	161	162	162	162	162	163	164	163	109	104	106	
Audio Disc Juv	799	801	780	718	691	653	665	670	673	673	687	
<b>Total Audio Discs</b>	<b>5,012</b>	<b>5,086</b>	<b>4,700</b>	<b>4,272</b>	<b>4,208</b>	<b>4,190</b>	<b>4,220</b>	<b>4,253</b>	<b>4,227</b>	<b>4,247</b>	<b>4,036</b>	<b>0</b>
DVD Adult	6,154	6,182	6,212	6,097	6,094	6,110	5,876	5,812	5,365	5,375	5,354	
DVD Teaching Company	363	363	373	375	375	374	374	374	374	373	371	
DVD Juv	2,522	2,526	2,521	2,538	2,554	2,518	2,491	2,350	2,282	2,272	2,283	
<b>Total DVD</b>	<b>9,039</b>	<b>9,071</b>	<b>9,106</b>	<b>9,010</b>	<b>9,023</b>	<b>9,002</b>	<b>8,741</b>	<b>8,536</b>	<b>8,021</b>	<b>8,020</b>	<b>8,008</b>	<b>0</b>
<b>Total AV</b>	<b>18,832</b>	<b>19,009</b>	<b>18,659</b>	<b>18,085</b>	<b>18,037</b>	<b>18,013</b>	<b>17,726</b>	<b>17,551</b>	<b>16,999</b>	<b>17,009</b>	<b>16,781</b>	<b>0</b>
1 wk obj (Backpacks, umbrellas)	119	119	119	119	118	12	12	11	8	8	8	
3 wk obj (gardening kits)						3	3	3	3	3	3	
Thermal Cameras						4	4	4	4	4	4	
STEM Resource Hub						99	99	0	0	0	0	
Unassigned	3	2	1	4	4	5	2	1	1	1	2	
<b>TOTAL PHYSICAL COLLECTION</b>	<b>138,547</b>	<b>138,764</b>	<b>136,077</b>	<b>132,569</b>	<b>130,037</b>	<b>126,154</b>	<b>119,513</b>	<b>114,480</b>	<b>108,144</b>	<b>104,819</b>	<b>102,903</b>	<b>0</b>
<b>Electronic Records Count</b>												
Overdrive ebooks	11,337	11,558	11,551	11,682	11,785	11,894	11,985	12,058	12,085	12,247	12,348	
Overdrive eaudios	3,103	3,148	3,179	3,222	3,270	3,311	3,346	3,400	3,428	3,476	3,941	
RBDigital												
Total Electronic Records	14,440	14,706	14,730	14,904	15,055	15,205	15,331	15,458	15,513	15,723	16,289	0
<b>Total MRSPL Collection</b>	<b>152,987</b>	<b>153,470</b>	<b>150,807</b>	<b>147,473</b>	<b>145,092</b>	<b>141,359</b>	<b>134,844</b>	<b>129,938</b>	<b>123,657</b>	<b>120,542</b>	<b>119,192</b>	<b>0</b>

## Circulation Statistics

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>ADULT COLLECTION</b>												
Non Fiction												
NEW	1,882	1,711	1,750	1,786	1,460	1,484	1,672	1,426	1,484	1,458	1,477	
Ref/Pro/Off Ref	5	7	1	1	3	11	2	3	9	6	14	
000-099	55	108	81	115	90	76	110	79	81	89	92	
100-199	142	222	187	211	173	162	183	174	185	143	209	
200-299	57	87	120	78	76	75	125	96	131	118	111	
300-399	320	520	504	523	413	412	500	457	445	351	424	
400-499	69	88	89	67	51	89	70	69	53	62	37	
500-599	77	158	137	140	131	131	106	116	98	120	125	
600-699	521	761	723	615	643	598	859	688	703	665	604	
700-799	270	423	393	355	339	290	338	363	336	318	312	
800-899	144	173	177	143	130	124	158	162	109	140	151	
900-999	264	507	419	495	398	391	450	388	402	364	353	
Travel	968	816	599	603	557	577	758	706	909	806	684	
Biography	129	165	155	143	163	204	215	183	173	160	161	
Folio	17	13	19	22	46	17	18	16	12	28	15	
3 day loan	0	0	0	0	7	0	0	0	0	0	0	
<b>Total Adult Non Fiction</b>	<b>4,920</b>	<b>5,759</b>	<b>5,354</b>	<b>5,297</b>	<b>4,680</b>	<b>4,641</b>	<b>5,564</b>	<b>4,926</b>	<b>5,130</b>	<b>4,828</b>	<b>4,769</b>	<b>0</b>
Fiction												
NEW	1,251	1,420	1,382	1,360	1,146	1,265	1,336	1,202	1,208	1,277	1,285	
Fiction	3068	2,945	2,404	2,318	2,036	2,186	2,401	2,046	2,132	2,051	2,252	
Mystery	886	907	779	811	665	818	915	754	766	742	725	
SF/Fantasy	437	394	362	338	302	323	392	371	381	383	399	
Romance											43	
Graphic Novel (Adult/YA)	492	494	447	350	321	389	404	407	435	380	375	
<b>Total Adult Fiction</b>	<b>6,134</b>	<b>6,160</b>	<b>5,374</b>	<b>5,177</b>	<b>4,470</b>	<b>4,981</b>	<b>5,448</b>	<b>4,780</b>	<b>4,922</b>	<b>4,833</b>	<b>5,079</b>	<b>0</b>
Other												
Book Club Kits	6	5	12	16	7	4	12	9	14	4	10	
Large Print (Fic & NF)	221	198	167	202	179	185	198	171	186	200	208	
Paperbacks	345	346	272	250	164	212	224	189	138	91	19	
Periodicals (adult, J, YA)	300	359	318	292	308	352	374	333	278	268	363	
Machine Readable Data (remove lin	0	0	0	0	0	0	0	0	0	0	0	
Unassigned	5	3	0	5	0	3	3	1	1	2	0	

## Circulation Statistics

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>Total Other</b>	877	911	769	765	658	756	811	703	617	565	600	0
<b>Total Adult Circulation</b>	<b>11,931</b>	<b>12,830</b>	<b>11,497</b>	<b>11,239</b>	<b>9,808</b>	<b>10,378</b>	<b>11,823</b>	<b>10,409</b>	<b>10,669</b>	<b>10,226</b>	<b>10,448</b>	<b>0</b>
<b>JUVENILE COLLECTION</b>												
Non-Fiction	3064	2,179	2,178	2,203	1,839	2,004	2,137	2,161	2,337	2,114	1,816	
JOff/Ref/Pro	9	1	3	4	1	4	3	1	5	0	0	
Parents	109	77	98	98	100	66	92	88	70	84	94	
Teachers	20	11	19	17	12	12	15	8	4	10	7	
Jbiography	176	178	171	160	112	98	171	339	594	394	395	
<b>Total JUV Non-Fiction</b>	<b>3,378</b>	<b>2,446</b>	<b>2,469</b>	<b>2,482</b>	<b>2,064</b>	<b>2,184</b>	<b>2,418</b>	<b>2,597</b>	<b>3,010</b>	<b>2,602</b>	<b>2,312</b>	<b>0</b>
Fiction	2966	2,524	2,087	1,940	1,710	1,679	1,916	1,844	2,099	1,803	1,775	
J Graphic Novels	1,291	1,304	1,108	1,009	964	1,010	1,008	1,072	1,242	934	1,040	
J-Beg	787	666	651	671	650	618	1,056	1,169	1,301	1,246	1,207	
JE Picture Books	5856	5,705	5,597	5,112	4,584	3,627	4,797	4,802	5,626	4,520	3,993	
Books to Go	266	300	200	220	205	92	221	195	267	129	93	
JE-easy	2,385	2,271	2,262	2,055	1,835	1,692	1,949	1,709	1,949	1,572	1,693	
Other (Holiday/Language)												
Holiday	14	10	161	296	323	789	155	107	63	3	0	
Language	120	140	153	152	94	66	129	138	131	87	120	
Board Books	1,313	1,279	1,241	1,185	1,038	962	901	904	1,183	935	943	
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Series Books	1,846	1,501	1,270	1,083	1,109	1,010	555	130	30	0	0	
<b>Total Juv Fiction</b>	<b>16,844</b>	<b>15,700</b>	<b>14,730</b>	<b>13,723</b>	<b>12,512</b>	<b>11,545</b>	<b>12,687</b>	<b>12,070</b>	<b>13,891</b>	<b>11,229</b>	<b>10,864</b>	<b>0</b>
<b>Total Juvenile</b>	<b>20,222</b>	<b>18,146</b>	<b>17,199</b>	<b>16,205</b>	<b>14,576</b>	<b>13,729</b>	<b>15,105</b>	<b>14,667</b>	<b>16,901</b>	<b>13,831</b>	<b>13,176</b>	<b>0</b>
<b>YOUNG ADULT COLLECTION</b>												
YA Fiction	1,068	959	628	514	610	583	649	481	505	515	492	
YA Non Fiction	113	122	77	70	49	104	147	152	143	116	91	
Storage	8	11	4	2	1	4	3	1	0	0	0	
<b>Total YA</b>	<b>1,189</b>	<b>1,092</b>	<b>709</b>	<b>586</b>	<b>660</b>	<b>691</b>	<b>799</b>	<b>634</b>	<b>648</b>	<b>631</b>	<b>583</b>	<b>0</b>
<b>Total Juv + YA</b>	<b>21,411</b>	<b>19,238</b>	<b>17,908</b>	<b>16,791</b>	<b>15,236</b>	<b>14,420</b>	<b>15,904</b>	<b>15,301</b>	<b>17,549</b>	<b>14,462</b>	<b>13,759</b>	<b>0</b>
<b>AUDIO VISUAL COLLECTION</b>												
Audiobooks Adult	767	849	633	692	636	563	494	454	517	533	528	
Audiobooks Juvenile	456	334	193	213	269	247	192	193	172	299	244	
Audiobooks YA	31	39	12	12	9	14	9	11	11	13	12	
Compact Discs Adult	663	710	559	736	671	658	685	519	655	436	423	

## Circulation Statistics

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Compact Discs Juvenile	130	114	113	134	106	83	110	107	132	132	129	
DVD Adult	3764	4,061	3,628	4,042	4,140	5,115	4,541	4,176	4,020	3,313	3,169	
DVD Juvenile	1952	1,783	1,261	1,499	1,404	1,443	1,407	1,433	1,600	1,461	1,217	
Teaching Company sets	155	203	259	144	138	153	165	158	201	188	180	
JY Audio (Book/CD set)	65	61	63	43	43	26	53	58	62	49	36	
<b>Total AV Circulation</b>	<b>7,983</b>	<b>8,154</b>	<b>6,721</b>	<b>7,515</b>	<b>7,416</b>	<b>8,123</b>	<b>7,438</b>	<b>6,893</b>	<b>7,107</b>	<b>6,187</b>	<b>5,722</b>	<b>0</b>
<b>Overdrive eBooks</b>	3,966	4,022	3,549	3,393	3,386	3,694	3,948	3,587	3,742	3,788	3,677	
<b>Freeding</b>	40	44	43	16	39	33	20	20	10	33	19	
<b>RB Digital ebooks</b>	3	1	4	2	0	5	4	0	0	3	0	
<b>Total eBook Circulation</b>	<b>4,009</b>	<b>4,067</b>	<b>3,596</b>	<b>3,411</b>	<b>3,425</b>	<b>3,732</b>	<b>3,972</b>	<b>3,607</b>	<b>3,752</b>	<b>3,824</b>	<b>3,696</b>	<b>0</b>
<b>Total Freegal Circulation</b>	1,589	1,447	1,718	1,605	1,428	1,645	1,387	1,497	1,584	1,677	1,643	
<b>Eaudio Books - RBDigital &amp; OverDrive</b>	1,555	1,630	1,526	1,560	1,620	1,705	1,679	1,516	1,674	1,839	1,764	
<b>ComicPlus - started in May 18, 2011</b>	26	50	220	113	6	0	0	0	0	0		
<b>RB Digital Magaz. replaced Zinio 10/11</b>	493	499	462	684	1,029	830	910	825	995	855	963	
<b>Total Downloadable Collection</b>	<b>7,672</b>	<b>7,693</b>	<b>7,522</b>	<b>7,373</b>	<b>7,508</b>	<b>7,912</b>	<b>7,948</b>	<b>7,445</b>	<b>8,005</b>	<b>8,195</b>	<b>8,066</b>	<b>0</b>
<b>1 Week Loan Obj (backpacks, umbrellas)</b>	17	7	6	12	2	0	3	3	8	0	2	
<b>3 Week Loan Object (gardening kits)</b>	14	0	2	3	2	0	0	1	2	2	4	
<b>Thermal Cameras</b>	6	5	6	8	7	11	7	6	2	1	2	
<b>Toy Kits</b>												
<b>TOTAL Circulation</b>	<b>47,831</b>	<b>46,835</b>	<b>42,951</b>	<b>42,352</b>	<b>39,317</b>	<b>40,153</b>	<b>42,324</b>	<b>39,423</b>	<b>42,692</b>	<b>38,440</b>	<b>37,416</b>	<b>0</b>
<b>Pedestrian Count</b>	<b>16,066</b>	<b>16,586</b>	<b>10,259</b>	<b>7,258</b>	<b>10,469</b>	<b>9,877</b>	<b>11,260</b>	<b>11,000</b>	<b>11,871</b>	<b>11,689</b>	<b>11,362</b>	
<b>Web Site Views</b>	<b>37,346</b>	<b>34,012</b>	<b>30,833</b>	<b>30,672</b>	<b>27,272</b>	<b>26,104</b>	<b>30,837</b>	<b>26,673</b>	<b>28,593</b>	<b>27,185</b>	<b>26,285</b>	
<b>Computer Use</b>												
Downstairs (logons) 10 Computers	896	903	<b>797</b>	860	735	648	679	582	634	665	657	
Downstairs (minutes)	46,141	58,315	<b>54,255</b>	62,901	52,915	42,604	53,182	44,970	44,420	47,883	52,109	
Upstairs (logons) 8/6 Computers	342	295	<b>284</b>	235	241	245	210	190	204	222	211	
Upstairs (minutes)	13,252	11,598	<b>10,765</b>	14,077	9,989	7,353	7,292	6,478	6,891	7,964	6,362	
Juvenile (logons) 2 Computers	108	85	<b>71</b>	17	43	36	42	35	43	32	32	
Juvenile (Minutes)	6,211	5,261	<b>5,213</b>	15	3,165	3,537	2,893	1,242	1,741	2,328	3,536	
<b>Total logons (18 workstations)</b>	<b>1,346</b>	<b>1,283</b>	<b>1,152</b>	<b>1,112</b>	<b>1,019</b>	<b>929</b>	<b>931</b>	<b>807</b>	<b>881</b>	<b>919</b>	<b>900</b>	<b>0</b>
<b>Total minutes (18 workstations)</b>	<b>65,604</b>	<b>75,174</b>	<b>70,233</b>	<b>76,993</b>	<b>66,069</b>	<b>53,494</b>	<b>63,367</b>	<b>52,690</b>	<b>53,052</b>	<b>58,175</b>	<b>62,007</b>	<b>0</b>
* pharos computer use drops significantly due to a change that made the system more efficient												
<b>Public Printers</b>												
B&W Printer (Ricoh)--formerly "upstairs"												
Jobs	461	613	466	479	298	199	409	380	365	422	294	
Pages	1,341	1,820	1,223	1,286	733	481	1,205	900	1,287	1,166	1,004	
Color Printer (Xerox)--formerly "downstairs"												
Jobs	109	105	89	91	107	40	85	53	36	44	68	

## Circulation Statistics

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Pages	191	193	198	195	289	82	180	101	82	127	146	
Amount Billed	\$211.10	\$260.35	\$220.80	\$211.50	\$144.20	\$86.05	\$200.25	\$135.50	\$191.95	\$170.10	\$164.20	
<b>Total Number of Jobs</b>	<b>570</b>	<b>718</b>	<b>555</b>	<b>570</b>	<b>405</b>	<b>239</b>	<b>494</b>	<b>433</b>	<b>401</b>	<b>466</b>	<b>362</b>	<b>0</b>
<b>Total Number of Pages</b>	<b>1,532</b>	<b>2,013</b>	<b>1,421</b>	<b>1,481</b>	<b>1,022</b>	<b>563</b>	<b>1,385</b>	<b>1,001</b>	<b>1,369</b>	<b>1,293</b>	<b>1,150</b>	<b>0</b>
<b>Reserves</b>												
Total Reserves	3,273	3,108	2,884	3,120	3,015	2,681	3,574	3,019	3,254	2,711	2,842	
<b>Self Checkout Transactions</b>	<b>10,534</b>	<b>9,875</b>	<b>9,999</b>	<b>9,915</b>	<b>9,606</b>	<b>9,430</b>	<b>10,629</b>	<b>9,689</b>	<b>10,747</b>	<b>9,334</b>	<b>8,877</b>	
<b>Patron Notices</b>												
Overdue Notices												
Reminder Notices												
<b>Patron Statistics</b>												
Employee/Other	164	163	162	170	169	170	171	173	178	182	180	
City Adult	7,732	7,798	7,848	7,899	7,933	7,973	7,998	8,040	8,071	8,109	8,142	
City Senior	1,676	1,688	1,713	1,726	1,743	1,764	1,776	1,795	1,811	1,823	1,834	
<b>Total City Adult</b>	<b>9,572</b>	<b>9,649</b>	<b>9,723</b>	<b>9,795</b>	<b>9,845</b>	<b>9,907</b>	<b>9,945</b>	<b>10,008</b>	<b>10,060</b>	<b>10,114</b>	<b>10,156</b>	<b>0</b>
City YA	1,176	1,192	1,219	1,226	1,236	1,241	1,251	1,250	1,254	1,261	1,263	
City Juv	1,298	1,293	1,376	1,360	1,354	1,343	1,333	1,328	1,309	1,290	1,277	
<b>Total City Juv</b>	<b>2,474</b>	<b>2,485</b>	<b>2,595</b>	<b>2,586</b>	<b>2,590</b>	<b>2,584</b>	<b>2,584</b>	<b>2,578</b>	<b>2,563</b>	<b>2,551</b>	<b>2,540</b>	<b>0</b>
<b>Total City Patrons</b>	<b>12,046</b>	<b>12,134</b>	<b>12,318</b>	<b>12,381</b>	<b>12,435</b>	<b>12,491</b>	<b>12,529</b>	<b>12,586</b>	<b>12,623</b>	<b>12,665</b>	<b>12,696</b>	<b>0</b>
<b>* cleaned up data-- got rid of previous employees and shifted admin cards.</b>												
Out of City Adult	13,240	13,358	13,483	13,530	13,591	13,656	13,704	13,794	13,867	13,935	14,004	
Out of City Senior	3,103	3,136	3,171	3,211	3,239	3,277	3,301	3,345	3,371	3,400	3,433	
<b>Total Out of City Adult</b>	<b>16,343</b>	<b>16,494</b>	<b>16,654</b>	<b>16,741</b>	<b>16,830</b>	<b>16,933</b>	<b>17,005</b>	<b>17,139</b>	<b>17,238</b>	<b>17,335</b>	<b>17,437</b>	<b>0</b>
Out of City YA	1,071	1,075	1,083	1,081	1,087	1,093	1,102	1,109	1,119	1,126	1,143	
Out of City Juvenile	949	951	953	951	946	930	918	902	888	868	850	
<b>Total Out of City Juv</b>	<b>2,020</b>	<b>2,026</b>	<b>2,036</b>	<b>2,032</b>	<b>2,033</b>	<b>2,023</b>	<b>2,020</b>	<b>2,011</b>	<b>2,007</b>	<b>1,994</b>	<b>1,993</b>	<b>0</b>
Total Non City Patrons	18,363	18,520	18,690	18,773	18,863	18,956	19,025	19,150	19,245	19,329	19,430	0
<b>Total Registered Patrons</b>	<b>30,409</b>	<b>30,654</b>	<b>31,008</b>	<b>31,154</b>	<b>31,298</b>	<b>31,447</b>	<b>31,554</b>	<b>31,736</b>	<b>31,868</b>	<b>31,994</b>	<b>32,126</b>	<b>0</b>
# New Patrons Added	295	284	361	191	163	119	215	172	171	135	155	
<b>Gabbie</b>												
Unique Numbers	572	597	541	494	492	515	489	519	515	478	496	
Successful Renewal	369	329	341	342	332	352	338	369	368	345	320	
Total Messages Sent/Received	2,545	2,762	2,212	2,163	2,185	2,293	2,197	2,208	2,380	2,333	2,075	

	BOOK SALE COLLECTIONS	Book Bags COLLECTIONS
<b>FY2019 BUDGET</b>		
JULY	\$1,208.27	\$43.00
AUGUST	\$1,337.98	\$95.28
SEPTEMBER	\$1,231.09	\$100.54
OCTOBER	\$1,410.74	\$65.62
NOVEMBER	\$1,170.73	\$29.54
DECEMBER	\$1,206.21	\$55.72
JANUARY	\$1,070.70	\$20.00
FEBRUARY	\$1,289.42	\$64.29
MARCH	\$1,022.06	\$78.14
APRIL	\$501.31	\$45.62
MAY	\$352.97	\$8.00
JUNE	\$0.00	\$0.00
Total Book Sale	\$11,801.48	
Total Book Bag Sale	\$605.75	
<b>TOTAL FUNDS RAISED TO DATE</b>	<b>\$12,407.23</b>	

<b>MEMORIALS FY2019</b>	
<b>JULY</b>	
MRSPL Foundation 7/18/18	\$2,000.00
<b>Misc. Cash Rung in at Register</b>	<b>\$20.09</b>
<b>AUGUST</b>	
Garden Club 8/27/18	\$150.00
<b>Misc. Cash Rung in at Register</b>	<b>\$15.08</b>
<b>SEPTEMBER</b>	
<b>Misc. Cash Rung in at Register</b>	<b>\$144.00</b>
<b>OCTOBER</b>	
Don Wasserman	\$100.00
John Doleman	\$200.00
<b>Misc. Cash Rung in at Register</b>	<b>\$132.90</b>

<b>NOVEMBER</b>	
Theodore Pierce	\$200.00
Neil Cohen	\$250.00
<b>Misc. Cash Rung in at Register</b>	<b>\$33.44</b>
<b>DECEMBER</b>	
Marjorie Witting (Jane Lundy Memorial)	\$35.00
Jonathan Peck	\$100.00
<b>Misc. Cash Rung in at Register</b>	<b>\$296.59</b>
<b>JANUARY</b>	
<b>Misc. Cash Rung in at Register</b>	<b>\$34.62</b>
<b>FEBRUARY</b>	
<b>Misc. Cash Rung in at Register</b>	<b>\$46.35</b>
<b>MARCH</b>	
Library Foundation	\$4,150.00
<b>Misc. Cash Rung in at Register</b>	<b>\$106.59</b>
<b>APRIL</b>	
Theodore Pierce	\$200.00
Santi Sivakumar	\$10.00
<b>Misc. Cash Rung in at Register</b>	<b>\$28.35</b>
<b>MAY</b>	
<b>Misc. Cash Rung in at Register</b>	<b>\$13.71</b>
<b>JUNE</b>	
<b>Misc. Cash Rung in at Register</b>	<b>\$0.00</b>
<b>MEMORIAL FUNDS RAISED TO DATE</b>	<b>\$8,266.72</b>