Mary Riley Styles Public Library Board of Trustees Virtual Meeting

Wednesday, September 16, 2020 at 7:00 p.m.

All members of the public may view this electronic meeting via this Skype meeting link:

Join Skype Meeting

The following links are materials for the meeting. Open the agenda to see the full list of items being discussed at the meeting:

1. Public Notice Library Board Virtual Meeting

   Documents:

   20200916_PUBLIC_NOTICE_LIBRARY_BOARD_VIRTUAL_MEETING.PDF

2. Library Board Virtual Meeting Agenda

   Documents:

   20200916 LIBRARY_BOARD_AGENDA.PDF

PUBLIC NOTICE:

LIBRARY BOARD OF TRUSTEES
VIRTUAL MEETING
Meeting login link can be found at:
http://www.fallschurchva.gov/LibraryBoard
Wednesday, September 16, 2020, 7:00 P.M.

PLEASE DO NOT REMOVE THIS NOTICE
POSTED: 8-12-2020

For more information contact Jennifer Carroll carroll@fallschurchva.gov
Visit www.fallschurchva.gov for more information.

The City of Falls Church is committed to the letter and spirit of the Americans with Disabilities Act.
To request a reasonable accommodation for any type of disability, call 703 248-5014, (TTY 711).

4LEASE DO NOT REMOVE THIS NOTICE
POSTED: 12/4/13

The City of Falls Church is committed to the letter and spirit of the Americans with Disabilities Act.
To request a reasonable accommodation for any type of disability call (703) 248-5032, (TTY 711).
For information in your language please call 703 248-5032 (TTY 711) to request an interpreter.
Để có thông tin bằng ngôn ngữ của quý vị, xin gọi 703-248-5032 để yêu cầu người thông dịch.
Para recibir información en su idioma por favor llame al 703 248-5032 (TTY 711) para solicitar un interprete.

Mary Riley Styles Public Library
LIBRARY BOARD OF TRUSTEES MEETING AGENDA
Virtual Meeting: https://meet.lync.com/fallschurch-fallschurchva/jcarroll/82QW4DZC

Wednesday, September 16, 2020
7:00 p.m.

NOTICE: The meeting for which this agenda has been posted will be held pursuant to and in compliance with the Virginia Freedom of Information Act, Section 2.2-3708.2 and state and local legislation adopted to allow for continued government operation during the COVID-19 declared emergency.

All participating members of the Library Board of Trustees will be present at this meeting through electronic means. All members of the public may view this electronic meeting via this Skype meeting link: https://meet.lync.com/fallschurch-fallschurchva/jcarroll/82QW4DZC.

Public comments may be submitted to jcarroll@fallschurchva.gov until 7:30 p.m. on September 16, 2020. All comments will be provided to the Library Board of Trustees members and comments received by the deadline will be summarized during the meeting.

PLEASE NOTE: This meeting will be conducted via Skype. If you do not already use Skype, you will be prompted to install it when clicking the meeting link, so please take some time ahead of the meeting to do so. **If needed, there are short instructions to install the application following the meeting agenda.** Please email jcarroll@fallschurchva.gov if you need assistance with installation. During the meeting, staff will likely not be available to assist with installation.

1. Call to order, roll call and introduction of guests
2. Receipt of petitions
3. Approval of August 19, 2020 Meeting Minutes
4. Library report and announcements
5. Library Foundation report
6. Council Liaison report
7. Arts and Humanities Council report
8. Library Project Update
9. Library Operations discussion
10. 1st Reading: DRAFT Circulation Policy – Missing and Damaged Items
11. Broad and Washington Voluntary Concessions discussion
12. Business not on the Agenda
13. Adjournment

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Accessing Skype – New Users

Smartphone: If you plan to view the meeting on a smartphone, access your preferred app store to download the "**Skype**" app. You will have to allow Skype access to some features on your phone and accept their terms and conditions.

PC/Windows: If you plan to view the meeting on a personal computer, visit www.skype.com to download and install the program. You will have to allow Skype access to some features on your computer and accept their terms and conditions.

After downloading Skype:

- Click the advertised meeting link to join the Skype meeting.
- When the app opens, click 'Join as Guest' and enter your name. Click the blue arrow to continue.
- The meeting will start with your microphone and video features turned off. As an observer, you can view or listen to the meeting without these features. If you are a meeting participant, you should enable at least the microphone feature. Video is not required but may be useful. Depending on your role in the meeting, there may be restrictions on whether you can speak during the meeting.