

Citizens Advisory Committee on Transportation

November 8, 2017 - 7:00 pm- 9:00 pm

Draft Meeting Minutes

Attendance

CACT Members

Member	Present
Andrea Caumont (Chair)	Yes
Paul Baldino (Vice-Chair)	Yes
Bill Ackerman	Yes
Doug Devereaux	No
Addison Heard	No
Steve Knight	No
Dave Gustafson	Yes

City Staff

1. Jeff Sikes

Liaisons

Liaison	Present
Karen Oliver (City Council)	No
Brent Krasner (Planning Commission)	No
(Youth Representative)	N/A

Agenda

1. Public Comment
2. Action Item: Approval of the Minutes for March 2017 and October 2017 CACT meetings
3. Committee Reports
4. Staff Reports
5. Information Item: CACT 2017 Priority Tracking Sheet
6. Discussion Item: Speed of Lincoln/West Street Project vs Maple Ave.
7. Information Item: W Annandale Road Safety Plan update
8. Action Item: Parklet Memo Discussion
9. Action Item: Pace Car Brochure/Decal
10. Information Item: Recent Transportation Grant Applications
11. Information Item: NTC Updates (Maple, West/Lincoln)
12. Correspondence and Attachments:
 - a. CACT W&OD dual Trail letter of Support

- b. NTC Report to the Planning Commission on October 16
- c. Winter Hill Crosswalk Request
- d. Traffic Signal Timing Project Inquiry

1. Public Comment:

A resident of the Winter Hill community thanked the CACT and staff for the interim measures which have recently been implemented along Annandale Road to improve pedestrian safety and improve driver awareness.

2. Action Item: Approval of Minutes for the March 2017 and October 2017 CACT Meetings:

The minutes for the March 2017 CACT Meeting were not approved as a quorum of those members was not present. The Minutes of the October 2017 CACT Meeting were approved.

3. Committee Member Reports:

- Paul reported that NOVA Parks had made a presentation to the Planning Commission (PC) on the dual trail project to the Planning Commission on October 16th and that the PC had voted to send a letter of support for the project. He also reported that for the period of September 1 to October 15th, 52,000 pedestrians and bicyclists used the trail (average of 1150 per day). 63 percent of the usage occurs during peak periods.

Paul had also inquired about the status of the traffic signal timing project. Jeff explained that the project was almost completed and that a signal timing plan will be implemented in December. Pedestrians should notice more crossing time and drivers should notice fewer stops and smoother traffic operation.

- Dave inquired about the construction at the EFC Metrorail station and why it is taking so long. He also asked if the traffic signal were put on flash at late night.
- Bill asked about Microgrants and if any were being applied for.

4. Staff Reports:

- Jeff reported that construction of the N Maple Ave NTC project (heavy solutions) and the N West Street/Lincoln Ave (light solutions) had been completed. Data will be collected next spring to determine the impact of the projects on speed and volume..
- Jeff reported that City Council would likely refer the Broad and Washington Mixed Use Project to Boards and Commissions for comments later this month, and the CACT will

consider this project at the December 13th meeting. A representative of the developer will make a presentation and answer questions. Comments are due in mid-January.

- Jeff reminded the CACT that the annual report to the City Council is due in January and work should begin soon on the 2017 accomplishments of the CACT.

5. Information Item: CACT 2017 Priority Tracking Sheet:

Paul will update the CACT Project Priority Tracking Sheet showing the completion of the Pace Car Project Family Cycling Event.

6. Discussion Item: Speed of Lincoln Ave/West St Project vs N Maple Project:

Andrea had inquired about the speed at which the West/Lincoln project had been selected and implemented compared to the N Maple project. Jeff explained that the N Maple project had taken longer because of the amount of time it took go through the entire process (community and working group meetings, implementation of light solutions, petitioning for heavy solutions, survey and engineering design, procurement of contractor). Lincoln and West approached Council with a request for crosswalks at several locations and the decision was made to implement light solutions on both streets. Residents of both streets have followed NTC guidelines by circulating a petition of interest and gathering more than the required 51% approval.

7. Information Item: W Annandale Road Safety Plan Update:

Jeff brought the CACT up to date on the progress being made on the W Annandale Road safety plan in the Winter Hill neighborhood. Larger stop signs, red flashing beacons on the stop signs (on order, not yet installed) Yield to Pedestrian yellow panels, an enhanced Police presence and stop ahead warning signs have been added along W Annandale Road. Other roadway markings have been proposed, but cold weather has put these off until next spring. The plan for Big Chimneys Park will move the existing curb into the current street along the Park frontage which will reduce the pedestrian crossing distance. The existing crosswalk will be converted to a raised crosswalk.

8. Action Item: Parklet Memo Discussion:

Doug was not in attendance to explain his work on the Parklet Discussion. The CACT was generally pleased with the report but thought it needed a recommendation. Paul agreed to make the changes to make the report ready to forward to the City Council. The CACT voted 4—0 to forward the revised memo to the City Council.

9. Action Item: Pace Car Brochure/Decal

Steve was not in attendance to indicate the changes to the decal and brochure. The CACT was pleased with the Pace Car Program Brochure and decal and voted 4-0 to move it forward. Jeff will speak with the Planning Director about getting the decal/magnet produced.

10. Information Item: Recent Transportation Grant Applications:

Included in the meeting package were three Grant applications that the City is in the process of applying for. These include the Berman Park Greenway Improvements for \$600k which will provide safer street crossings and extend the trail up to and cross Ellison Street; Grant application to the Bicycle Pedestrian Safety Program for pedestrian-activated signal crossing of Haycock Road adjacent to the school; and support for the NOVA Parks Dual trail project in the City. Last year, staff was successful in applying for grants totaling \$8 Million for transportation.

11. Information Item: NTC Updates:

Jeff provided the Committee an update of the current NTC Projects. N Maple Ave heavy solutions (speed hump, Curb extensions and new crosswalk) are complete. The pedestrian refuges, new crosswalks and parking edge lines on Lincoln Ave are also complete. N West St is also complete except for the crosswalk at Greenwich St which will require some adjustment.