

**SPECIAL MEETING MINUTES OF THE BOARD OF TRUSTEES**  
**MARY RILEY STYLES PUBLIC LIBRARY**  
Held in the Mary Riley Styles Public Library  
120 N. Virginia Avenue Falls Church, VA 22046  
**January 9, 2020**

**1. CALL TO ORDER AND INTRODUCTION OF GUESTS**

Chairperson Stephanie Oppenheimer called the meeting to order at 7:03 p.m. The following Board members attended the meeting:

Stephanie Oppenheimer  
Jeff Peterson  
Don Camp  
Chet DeLong  
Chrystie Swiney  
Kathleen Tysse  
Molly Novotny

Planning Commission Liaison Rob Puentes was not in attendance.

Ms. Oppenheimer introduced guests to the Board: Council Member Marybeth Connelly, Finance Director Kiran Bawa, Public Resources Manager Karin Battle, City Manager Wyatt Shields, Director of Public Works Mike Whitfield, and CIP Project Manager Mr. Lionel Millard. Others present for the meeting included: Council Liaison Ross Litkenhous, Library Director Jenny Carroll and her assistant Claudia Gutierrez.

Asher Morse (city resident) and Ross Wilson were present as well and were asked to wait outside until the closed meeting re-opened.

**2. CLOSED SESSION**

**Upon a motion made by Board Member Jeff Peterson, seconded and passed by unanimous vote of the Library Board of Trustees, the Board went into closed session pursuant to Virginia code section 2.2-3722.a.29, for purposes of discussion of the award of a public contract involving the expenditure of public funds, and discussion of the terms or scope of such contracts, where discussion in open session would adversely affect the bargaining position or negotiating strategy of the library board. [Construction contract]**

**GOING IN TIME: 7:06 pm**

**Roll Call Vote:**

Stephanie Oppenheimer  
Chet DeLong  
Jeff Peterson  
Don Camp  
Chrystie Swiney  
Molly Novotny

- \* Kathleen Tysse Joined the closed meeting at 7:22 pm
- \* Council Member Ross Litkenhous left the closed meeting at 7:47 pm

**COMING OUT      TIME 8:21pm**

**Mr. Jeff Peterson moved that the Library Board of Trustees conclude its closed meeting at 8:21 pm and reconvene in an open session.**

**3. CERTIFICATION**

**Motion to certify the closed session:**

**Mr. Peterson moved that the members of the Library Board of Trustees certify that, to the best of their knowledge, (i) only public business matters lawfully exempted from open meeting requirements under this chapter; and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Library Board.**

**The motion was seconded and passed by unanimous vote of the Library Board of Trustees.**

**4. RETURN TO OPEN SESSION**

The two guests, Asher Morse and Ross Wilson, were asked to rejoin the Board meeting.

**Upon a motion duly made and seconded, the Board approved that Ms. Oppenheimer and Ms. Novotny represent the library Board at the Council meeting on Monday, January 13 during their closed session.**

Councilmember Marybeth Connelly suggested consolidating public comments supporting the library since the January 13<sup>th</sup> Council meeting could be a long session.

**5. BUSINESS NOT ON THE AGENDA**

Upcoming dates:

- o Monday January 13, Council Meeting regular and closed session at 7:30 pm
- o Wednesday January 15, regular Library Board Meeting (may include a closed session) at 7:00 pm
- o Monday January 27, regular Council Meeting Session at 7:30 pm

**6. ADJOURNMENT**

**There being no further business, upon a motion duly made and seconded, the Board of Trustees voted unanimously to adjourn the meeting at 8:29 p.m.**

Respectfully submitted,

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Jenny Carroll  
Library Director

Approved:

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Stephanie Oppenheimer, Chairperson

Copies: Board of Trustees, City Manager, Library Reference Desk, Staff Bulletin Board, City Clerk,  
Library Web Page

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