



ECONOMIC DEVELOPMENT DRAFT AUGUST MINUTES

Virtual Meeting – <https://meet.lync.com/fallschurch-fallschurchva/vweiner/C5V5PW4S?sl=1>
Tuesday, August 4th, 2020 - 7:00 PM

NOTICE: The meeting for which this agenda has been posted will be held pursuant to and in compliance with the Virginia Freedom of Information Act, Section 2.2-3708.2 and state and local legislation adopted to allow for continued government operation during the COVID-19 declared emergency.

All participating members of the Economic Development Authority will be present at this meeting through electronic means. All members of the public may view the meeting via this Skype meeting link <https://meet.lync.com/fallschurch-fallschurchva/vweiner/C5V5PW4S?sl=1>

Public comment should be submitted to vweiner@fallschurchva.gov until 8:00 p.m. on August 3rd, 2020. All comments will be provided to the EDA members and comments received by the deadline will be summarized during the meeting.

PLEASE ALSO NOTE: This meeting will be conducted via Skype. If you do not already use Skype, you will be prompted to install it when clicking the meeting link, so please take some time ahead of the meeting to do so. If needed, there are short instructions to install the app following the meeting agenda. Please email EDA Clerk Val Weiner at vweiner@fallschurchva.gov prior to the meeting if you need assistance with installation. During the meeting, staff will not be available to assist with installation.

1. Call to order at 7:04

Roll Call:

EDA Board Members Present: Chairman Bob Young, Jim Coyle, Erin Messner, Vice Chair Erik Pelton, Edward Saltzberg

EDA Members Absent: Brian Williams, Mike Novotny

City Staff Present: Becky Witsman, Val Weiner, Jim Snyder

Public Attendees: Letty Hardi, Tim Stevens, Russ Wodiska, Nick Benton, Phil Duncan

2. Approval of July 7, 2020 EDA meeting Minutes
 - a. Jim Coyle motioned to approve the July 7, 2020 minutes, seconded by Ed Saltzberg. Unanimous approval.
3. Update on CARES Act Reimbursement
 - a. EDO staff updated EDA on the status of CARES Act funding allocations, to be voted on by Council Monday, August 10th. The \$248,000 EDA spent on COVID-19 emergency small business grants is likely to be refunded using the CARES Act

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POSTED: 5/21/2020

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- e. Jim Coyle motioned to approve up to \$10,000 for an addendum to the parking study project to look into curbside management on both sides of Broad St. Ed Saltzberg seconded. Unanimous approval.
 - f. City Council member Letty Hardi asked EDA to wait to send the letter of transmission until Monday August 10th. EDA and EDO staff agreed.
7. Vote on Wayfinding signage extra costs for site identification signs
- a. Jim Coyle moved to approve the \$2,500 for construction documents for the site identification sign with the 'Little City' logo. Seconded by Erin Messner. Unanimous approval.
8. Other Business
- a. City Council member Phil Duncan asked when EDA should expect to see a new Insight proposal. City Staff expects to get a new submission within the next week and will share with the EDA.
 - b. Jim Snyder provided an update on building inspections and staff shortages to EDA members.
9. Adjourned at 8:30 pm