



CITY OF FALLS CHURCH

RECRUITMENT ANNOUNCEMENT

Maintenance Worker

The City of Falls Church, VA has an opening for a part time Maintenance Worker in the Recreation and Parks, working as part of a small crew, primarily responsible for indoor and outdoor maintenance, trash pick-up, general custodial duties and the ability to have a flexible work week schedule.

Responsibilities:

- Maintaining the cleanliness of restroom facilities in public facilities and ensuring they are properly stocked;
- Cleaning and sanitizing water fountains to keep them safe for the use of patrons;
- Sweeping and mops floors, vacuuming carpets, changing light bulbs, replenishing supplies and emptying trashcans;
- Performing minor repairs and assembling office equipment where necessary;
- Performing setup, takedown and moving of equipment and furniture as required for special events;
- Picking up paper and debris around the building;
- Opening and closing buildings and properties;
- Repairing and replacing the netting as required at basketball courts and tennis courts in City parks and at the Community Center;
- Maintaining and preparing ball fields for games;
- Operating a field liner on ball fields;
- Responsible for locking and unlocking gates to ball fields;
- Raking leaves, picking up trash and emptying trash containers outdoors in City parks and City buildings as required to keep them clean and free of debris;
- Assists with snow and ice removal;
- Performs related tasks as required.

Qualifications:

- Graduation from high school preferred and require some construction or maintenance experience;
- Possession of a CDL driver's license valid in the Commonwealth of Virginia;
- Demonstrated ability to understand and follow oral instructions, perform heavy manual labor for extended periods, often under unfavorable weather conditions, and establish and maintain effective working relationships with associates.
- An equivalent combination of training and experience may be considered.

Hours: This is a part-time 32 hour per week position, four day work week from 7:00 a.m. to 3:30 p.m. Will be required to work occasionally on weekends and holidays. There will be some times that the work schedule will be adjusted to include Saturday as a regularly scheduled work day.

Salary & Benefits: \$22,182.40 (\$13.33 per hour). Includes comprehensive benefits package including health insurance, dental insurance, pension plan, deferred compensation plan, flexible spending account, college savings plan, life and long-term disability insurance, paid holidays, vacation and sick leave, free parking, credit union membership, and more. See www.fallschurchva.gov for additional information.

To Apply: Submit a resume or application to the City of Falls Church, Human Resources Division, 300 Park Avenue, Falls Church, VA 22046, or via e-mail at hr@fallschurchva.gov You must include a copy of your driving record with your resume or application.

Reasonable Accommodation: During the selection process, applicants with disabilities may request reasonable accommodation with the agreement of the Human Resources Division. Requests should be directed to the Human Resources Division. The City of Falls Church does not discriminate on the basis of race, color, national origin, gender, sexual orientation, religion, age, or disability.

All City Facilities Are Smoke Free

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