



CITY OF FALLS CHURCH

RECRUITMENT ANNOUNCEMENT

Preschool Aide

The City of Falls Church is recruiting for a part-time energetic person to assist in the care and instruction of preschool age children at the Recreation and Parks Community Center.

Responsibilities:

- Assists in supervising the activities of one or more groups of small children
- Assists the children in routine activities such as washing, eating and resting
- Serves lunches and between-meal snacks
- Instructs children in neatness, cleanliness, manners and fair play
- Assures that safety rules are observed and guards against accidental injuries
- Accompanies children on tours or other field trips
- Encourages individual children to participate in group activities
- Tells stories to children or leads in singing
- Performs other tasks as required

Qualifications:

- Bachelor's Degree in childhood development or related field, capable of accepting training and supervision
- Experience working with children in the childcare field
- Current training and /or education regarding children
- Preference to candidates with current first aid and CPR certification

Hours: This is a 15-20 hour per week position, Monday thru Friday from 8:45 a.m. until 12:15 p.m.

Salary: \$10.92 per hour, temporary position, no benefits. See www.fallschurchva.gov for additional information.

To Apply: Submit a resume or application to the City of Falls Church, Human Resources Division, 300 Park Avenue, Falls Church, VA 22046, or via e-mail at hr@fallschurchva.gov

Reasonable Accommodation: During the selection process, applicants with disabilities may request reasonable accommodation with the agreement of the Human Resources Division. Requests should be directed to the Human Resources Division. The City of Falls Church does not discriminate on the basis of race, color, national origin, gender, sexual orientation, religion, age, or disability.

All City Facilities Are Smoke Free