

GENERAL REQUIREMENTS/ RESTRICTIONS FOR WORKING IN THE STREETS IN THE CITY OF FALLS CHURCH

1. Provide sufficient work zone safety and markings as outlined in the Virginia Work Area Protection Manual.
2. All work must be done between the hours of 7:00 a.m. to 9:00 p.m. Monday through Friday and 9:00 a.m. to 9:00 p.m. on weekends and holidays (subject to the traffic restrictions on #5 below).
3. A permit is required for any work within the right-of-way, except work in manholes and on overhead lines where no digging or setting of new equipment is performed.
4. The street cut application must be filled out. This must include a printed name and contact number for questions or problems that may arise.
5. On Broad Street, there is to be no lane closures before 9:30 a.m. and no lane closures after 3:00 p.m. On Washington Street, there is to be no lane closure north bound before 9:30 a.m. There is to be no lane closure south bound after 3:30 p.m. Any utility or contractor violating this restriction on non-emergency work will be warned once, and then forced to vacate the job on any subsequent infraction.
6. All cuts must be repaired using the attached details (please see below), as applicable. Any work that must be left unfinished overnight must be plated or filled with cold patch asphalt. Grade No. 21A used alone will not be permitted. Any contractor or utility company found not meeting this requirement will be asked to leave the job. All plates must be pinned and padded and the Engineering Division notified that day.
7. Any contractor or utility company not responding in a timely manner (within two hours) to requests to repair their cuts will be charged for the City repairing the cuts. This cost will be charged for the City repairing the cuts. This cost will include labor, materials, vehicles, overtime if necessary, and standby time, if warranted. The standby time is a minimum of two hours, plus vehicle and material charges. There will also be a 50% surcharge added to all charges shown above. The minimum charge for this work will be \$500.
8. You must call the Engineering Division and schedule an inspection prior to installing any pipe and prior to undertaking any asphalt repairs or restoration work within the right-of-way. After completing the job, you must call and schedule another inspection within ten (10) days of completion. After we field check the work, a letter will be sent either releasing you or having you return to do the job correctly. You must contact the Engineering Department three days prior to the date the work is scheduled to be done.
9. Any permit not being completed within three months after receiving a permit will be cancelled (there will be no refund of the permit fee), and a new permit will need to be issued.
10. A street performance bond (**cash bond**) is required for regulated work in the right-of-way; the amount of the bond is \$2,500 or 5% of the project cost, whichever is higher. A surety bond is acceptable.

Please note that the street cut application is not available on the Internet; the form is in the Office.

The City of Falls Church is committed to the letter and spirit of the Americans with Disabilities Act. This document will be made available in alternate format upon request. Call 703 248-5080, (TTY 711).