



Approval : \_\_\_\_\_
Account # : \_\_\_\_\_
Entered by/ Date: \_\_\_\_\_

OFFICE OF THE COMMISSIONER OF THE REVENUE
Thomas D. Clinton, Commissioner

NEW BUSINESS LICENSE 2020

300 Park Avenue, Suite #202W, Falls Church, VA 22046-3301
Phone: (703) 248-5450 Fax: (703) 248-5212

E-mail: commissioner@fallschurchva.gov City's web site: www.fallschurchva.gov

\*Note: A business license may be revoked and the money paid refunded, if the proposed use is denied by the Zoning Dept. or Community Planning & Economic Development Services Dept.

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_
(If the business is in your own name, write your last name first, then your first name second)

T/A: \_\_\_\_\_ FED ID/SSN #: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_ LOCAL TEL #: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_ FAX #: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

FALLS CHURCH STREET ADDRESS (Jobsite) OF BUSINESS: \_\_\_\_\_ CONTACT'S CELL PH: \_\_\_\_\_

(Contractors: you must list the Falls Church City job site address above. Annual blanket business licenses are not issued ahead of imminent work. Licenses issued on a per job site basis only. Worker's Compensation form and VA Contractors License required)

NATURE OF BUSINESS : \_\_\_\_\_ \*BUSINESS or JOB START DATE: \_\_\_\_\_
(in the City of Falls Church)

- 1. TOTAL GROSS RECEIPTS OF: \$10,000 OR LESS----- NO PAYMENT REQUIRED, But you must apply for, or renew, a business license stating actual gross receipts, even if it is zero, every year
2. TOTAL GROSS RECEIPTS OF: \$10,001 - \$50,000----- \$30.00 FLAT FEE (non refundable)
3. TOTAL GROSS RECEIPTS OF: \$50,001 AND ABOVE ----- IS TAXED AS FOLLOWS (DON'T BREAK OUT THE FIRST \$50,000): (multiply the entire gross receipts category amount by your specific category rate(s) printed below)

Table with columns: CATEGORY NUMBER, ESTIMATED\* GROSS RECEIPTS, ACTUAL GROSS RECEIPTS, CATEGORY/FLAT (x) RATE (=) TAX, (+) PENALTY (+) INTEREST (=), SUB TOTAL DUE

\*estimated gross receipts amounts are required for those businesses operating in their first partial-year and their first full calendar-year
Signature: \_\_\_\_\_ TOTAL AMOUNT DUE: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_ AMOUNT PAID: \_\_\_\_\_

Declaration: I declare that all the figures herein given are true, full and correct to the best of my knowledge and belief.

BALANCE DUE: \_\_\_\_\_

BUSINESS LICENSE TAXES & FEES: (Total Gross Receipts includes receipts from all sources subject to this tax)

- 120301-CONTRACTORS ----- .0016 times gross receipts amount
120302-RETAIL MERCHANTS----- .0019 times gross receipts amount (use FIPS code #51610 only on ST-9 Form)
120303-PROFESSIONAL----- .0052 times gross receipts amount
120304-SERVICE OCCUPATIONS & COMMISSION MERCHANTS--- .0036 times gross receipts amount
120305-WHOLESALE MERCHANTS (who take title)----- .0008 times gross receipts amount
120308-PUBLIC UTILITIES----- .005 of gross receipts - gas, telephone & electric
120307C-RENTING BY OWNER-COMMERCIAL----- .0053 times gross receipts amount
120307R-RENTING BY OWNER-RESIDENTIAL----- .0038 times gross receipts amount
120309-SPECIALIZED OCCUPATIONS----- .0036 times gross receipts amount (minimum \$30.00)
120306-ALCOHOLIC BEVERAGES----- Beer "On Sales" - \$75.00 flat fee Beer "Off Sales" - \$50.00 flat fee
Mixed Beverages - seating up to: 100 people - \$200.00 flat fee
101 - 150 people - \$350.00 flat fee
over 150 people - \$500.00 flat fee
Each Banquet - \$5.00 flat fee
Caterer - \$200.00 flat fee
00120399-AMUSEMENT ARCADE OPERATOR-----In addition to the gross receipts tax, there is a flat fee for:
The operation of 1-2 machines: \$ 50.00 3-9 machines: \$100.00
10 or more machines: \$ 200.00
00120399-OTHER-----Information & rates available, please call (703) 248-5450. Revised 3-7-19

\*If you have a vehicle in the company's name then it must be registered in Falls Church City, no matter where it's parked at night according to the Attorney General's opinion. Is your vehicle currently registered in the City of Falls Church? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Account #: \_\_\_\_\_  
Entered by/Date: \_\_\_\_\_



OFFICE OF THE COMMISSIONER OF THE REVENUE

Thomas D. Clinton, Commissioner

**2020 BUSINESS LICENSE RENEWAL**

300 Park Avenue, Suite #202W

Falls Church, VA 22046-3301

Phone: (703) 248-5450 Fax: (703) 248-5212

E-mail: [commissioner@fallschurchva.gov](mailto:commissioner@fallschurchva.gov) City's web site: [www.fallschurchva.gov/cor](http://www.fallschurchva.gov/cor)

(If your business has moved, you'll need a new Occupancy Permit for your new space from the Community Planning & Economic Development Services Department, Phone (703) 248-5080 or e-mail them at: [permits@fallschurchva.gov](mailto:permits@fallschurchva.gov))

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_  
(If business is in your own name, write your **last name** first, then your **first name** second)

T/A: \_\_\_\_\_ FED ID/SSN #: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_ LOCAL TEL #: \_\_\_\_\_

FAX #: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_ CONTACT NAME: \_\_\_\_\_

► FALLS CHURCH STREET ADDRESS OF BUSINESS: \_\_\_\_\_ CONTACT'S CELL: \_\_\_\_\_

► **(Contractors: you must list the Falls Church City job site address above. Annual blanket business licenses are not issued ahead of imminent work. Licenses issued on a per job site basis only. Worker's Compensation form and VA Contractors License required)**

NATURE OF BUSINESS: \_\_\_\_\_ BUSINESS/WORK START DATE: \_\_\_\_\_  
(in the City of Falls Church)

- |                                                                                                             |                                                                                                                                                |
|-------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. TOTAL GROSS RECEIPTS OF: \$10,000 OR LESS-----                                                           | NO PAYMENT REQUIRED, But you <b>must</b> apply for, or renew, a business license stating actual gross receipts, even if it is zero, every year |
| 2. TOTAL GROSS RECEIPTS OF: \$10,001 - \$50,000-----                                                        | \$30.00 FLAT FEE (non refundable)                                                                                                              |
| 3. TOTAL GROSS RECEIPTS OF: \$50,001 AND ABOVE-----                                                         | IS TAXED AS FOLLOWS (DON'T BREAK OUT THE FIRST \$50,000):                                                                                      |
| (multiply the <u>entire</u> gross receipts category amount by your specific category rate(s) printed below) |                                                                                                                                                |

CATEGORY NUMBER	ESTIMATED* GROSS RECEIPTS	PRIOR YEAR ACTUAL GROSS RECEIPTS	CATEGORY/FLAT RATE (x) (=)	TAX	(+) PENALTY (+)	INTEREST (=)	SUB TOTAL DUE
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

\*estimated gross receipts amounts are required for those businesses operating in their first partial-year, and their first full 12 month calendar year

SIGNATURE: \_\_\_\_\_ TOTAL AMOUNT DUE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_ DATE: \_\_\_\_\_ AMOUNT PAID: \_\_\_\_\_

Declaration: I declare that all the figures herein given are true, full and correct to the best of my knowledge and belief.

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Each Banquet - \$5.00 flat fee  
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10 or more machines: \$ 200.00
- 00120399-OTHER-----Information & rates available, call (703) 248-5450

Revised 3-7-19

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