



OFFICE OF THE COMMISSIONER OF THE REVENUE  
Thomas D. Clinton, Commissioner  
**2022 BUSINESS LICENSE RENEWAL**

300 Park Ave, Suite #202W  
Falls Church, VA 22046-3301  
Phone: (703) 248-5450 Fax: (703) 248-5212

E-mail: [commissioner@fallschurchva.gov](mailto:commissioner@fallschurchva.gov) City's web site: [www.fallschurchva.gov/cor](http://www.fallschurchva.gov/cor)  
(If your business has moved, you'll need a new Occupancy Permit for your new space from the Community Planning & Economic Development Services Department, Phone (703) 248-5080 or e-mail them at: [permits@fallschurchva.gov](mailto:permits@fallschurchva.gov))

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_  
(If business is in your own name, write your **last name** first, then your **first name** second)

T/A: \_\_\_\_\_ FED ID/SSN #: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_ LOCAL TEL #: \_\_\_\_\_

\_\_\_\_\_ FAX #: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_ CONTACT NAME: \_\_\_\_\_

► FALLS CHURCH STREET ADDRESS OF BUSINESS: \_\_\_\_\_ CONTACT'S CELL: \_\_\_\_\_

► **(Contractors: you must list the Falls Church City job site address above. Annual blanket business licenses are not issued ahead of imminent work. Licenses issued on a per job site basis only. Worker's Compensation form and VA Contractors License required)**

NATURE OF BUSINESS: \_\_\_\_\_ BUSINESS/WORK START DATE: \_\_\_\_\_  
(in the City of Falls Church)

- |   |  |
|---|--|
| 1. TOTAL GROSS RECEIPTS OF: \$10,000 OR LESS-----   | NO PAYMENT REQUIRED, But you <b>must</b> apply for, or renew, a business license stating actual gross receipts, even if it is zero, every year |
| 2. TOTAL GROSS RECEIPTS OF: \$10,001 - \$50,000-----  | \$30.00 FLAT FEE (non refundable)  |
| 3. TOTAL GROSS RECEIPTS OF: \$50,001 AND ABOVE-----   | IS TAXED AS FOLLOWS (DON'T BREAK OUT THE FIRST \$50,000):  |
| (multiply the <u>entire</u> gross receipts category amount by your specific category rate(s) printed below) |  |

CATEGORY NUMBER	ESTIMATED* GROSS RECEIPTS	PRIOR YEAR ACTUAL GROSS RECEIPTS	CATEGORY/FLAT RATE (x) (=)	TAX	(+) PENALTY (+)	INTEREST (=)	SUB TOTAL DUE
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

\*estimated gross receipts amounts are required for those businesses operating in their first partial-year, and their first full 12 month calendar year

SIGNATURE: \_\_\_\_\_ TOTAL AMOUNT DUE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_ DATE: \_\_\_\_\_ AMOUNT PAID: \_\_\_\_\_

Declaration: I declare that all the figures herein given are true, full and correct to the best of my knowledge and belief. BALANCE DUE: \_\_\_\_\_

**BUSINESS LICENSE TAXES & FEES: (Total Gross Receipts includes receipts from all sources subject to this tax)**

120301-CONTRACTORS-----	.0016	times gross receipts amount
120302-RETAIL MERCHANTS-----	.0019	times gross receipts amount (use FIPS code #51610 <u>only</u> on ST-9 Form)
120303-PROFESSIONAL-----	.0052	times gross receipts amount
120304-SERVICE OCCUPATIONS & COMMISSION MERCHANTS---	.0036	times gross receipts amount
120305-WHOLESALE MERCHANTS (who take title)-----	.0008	times gross receipts amount
120308-PUBLIC UTILITIES-----	.005	of gross receipts - gas, telephone & electric
120307C-RENTING BY OWNER-COMMERCIAL-----	.0053	times gross receipts amount
120307R-RENTING BY OWNER-RESIDENTIAL-----	.0038	times gross receipts amount
120309-SPECIALIZED OCCUPATIONS-----	.0036	times gross receipts amount (minimum \$30.00)
120306-ALCOHOLIC BEVERAGES-----	Beer "On Sales" - \$75.00 flat fee	Beer "Off Sales" - \$50.00 flat fee
	Mixed Beverages - seating up to: 100 people -	\$200.00 flat fee
		101 - 150 people - \$350.00 flat fee
		over 150 people - \$500.00 flat fee
	Each Banquet	- \$5.00 flat fee
	Caterer	- \$200.00 flat fee
00120399-AMUSEMENT ARCADE OPERATOR-----	-In addition to the gross receipts tax, there is a flat fee for: The operation of 1-2 machines: \$ 50.00 3-9 machines: \$100.00 10 or more machines: \$ 200.00	
00120399-OTHER-----	Information & rates available, call (703) 248-5450	

\*If you have a vehicle in the company's name then it must be registered in Falls Church City, no matter where it's parked at night according to the Attorney General's opinion. Is your vehicle currently registered in the City of Falls Church? Yes: \_\_\_\_\_ No: \_\_\_\_\_