



**Arts & Humanities Council's Outreach Subcommittee
Meeting Agenda**

Thursday, July 13, 2023 ❖ 9:30 AM

VIRTUAL

Virtual Access: https://teams.microsoft.com/l/meetup-join/19%3ameeting_OWnkNjQ0MDAtMzI0OS00MWFmLWlxZTUtOTIxMmE1YmQ5NTky%40thread.v2/0?context=%7b%22Tid%22%3a%2273ba5b04-4ace-4ae3-a6b2-65cbc403418b%22%2c%22Oid%22%3a%22d2caa7f5-817c-4f7d-a067-0ce5ebcbfdfa%22%7d

PLEASE NOTE: Virtual meeting access is provided using Microsoft Teams. Don't have the Teams app? You can still join a Teams meeting. **See the instructions attached to this meeting agenda.**

- | | |
|---|---------|
| 1. Call to Order | 9:30am |
| 2. Roll Call | 9:31am |
| 3. New Business | 9:32am |
| A. Draft Communications Outreach Plan – Ari | |
| B. Background Analysis – Ari | |
| 4. Adjourn | 10:30am |

NEXT MEETING is to be determined.

Arts and Humanities Council Staff liaison: Holly Irwin, 703-248-5171, hirwin@fallschurchva.gov.

Instructions for joining a Microsoft Teams meeting:

[Click here to watch a video with instructions for joining a Teams meeting](#)

Join a Teams meeting on a phone or tablet

1. Click the meeting link provided.
2. **Download the Teams app for your device when prompted:**
 - Type in your name.
 - Choose the audio and video settings you want.
3. Select **Join now**.
4. Depending on meeting settings, you'll get in right away, or go to a lobby where someone in the meeting can admit you.

Join a Teams meeting on the web or through a web browser on a phone or tablet

Don't have the Teams app? You can still join a Teams meeting.

1. Click or copy and paste the meeting link provided.
2. You have two choices:
 - **Download the Windows app:** Download the Teams app.
 - **Join on the web instead:** Join a Teams meeting on the web.
3. Type in your name.
4. Choose the audio and video settings you want.
5. Select **Join now**.
6. Depending on meeting settings, you'll get in right away, or go to a lobby where someone in the meeting can admit you.