



AGENDA FOR THE MEETING OF THE CITIZENS ADVISORY COMMITTEE ON
TRANSPORTATION (CACT),
DOGWOOD ROOM, CITY HALL, 300 PARK AVE. FALLS CHURCH, VA 22046
AT 7:00 P.M.
Wednesday, February 8, 2023

Virtual Access: Virtual meeting access is provided using Microsoft Teams. See the instructions attached to this meeting agenda. https://teams.microsoft.com/l/meetup-join/19%3ameeting_Mji4NDg5MzUtODMwMS00YTI3LTk0MzAtNjk3OTc5MzU0YWVm%40thread.v2/0?context=%7b%22Tid%22%3a%2273ba5b04-4ace-4ae3-a6b2-65cbc403418b%22%2c%22Oid%22%3a%224042f294-8923-4086-b12d-d808c3f537a7%22%7d

Written Comments: Written comments may be submitted to Zoe Larive, zlarive@fallschurchva.gov. Comments received before 4:00 p.m. on Tuesday, February 7 will be forwarded to the CACT. Comments received after that time will be summarized during the meeting.

1. Call to Order (7:00 p.m.)

Administration

- 2. Roll Call**
- 3. ACTION ITEM: Adoption of Meeting Agenda**
- 4. Review Previous Meeting Minutes**
 - a. [January 11, 2023 CACT Meeting Minutes](#)
- 5. City Council and Planning Commission Liaison Reports**
- 6. Public Comment (2 min. per person)**

Project Review

- 7. ACTION ITEM: NTC Program Update (Recommendations to City Council)**
 - a. [NTC Program Update Memo](#)
 - b. [Work Council Plan](#)
 - c. [NTC Program Handbook Redlined Version](#)
 - d. [CACT Work Session Notes](#)
 - e. [Staff Work Session Notes](#)
 - f. [CACT SWOT Boards](#)
 - g. [Example Resolution](#)

NTC Administration (8:00 p.m.)

8. Information Item: NTC Monthly Update

- a. [NTC Living Document](#)

CACT Annual Retreat, Part 2 - How should we operate?

9. Information Item: Review of Part 1 of Annual Retreat

- a. [Staff Report on 2023 CACT Annual Retreat](#)
- b. [Notes from Loop and Group](#)

10. Information Item: Review of Laws Regarding Meetings and Public Records

- a. [Freedom of Information Act \(FOIA\)](#)
- b. [FOIA Quick Guide](#)
- c. [City of Falls Church Board and Commissions Packet](#)
- d. Robert's Rules of Order (Physical Book)

11. Information Item: Review of Example Rules of Procedure

- a. [Sample Rules of Procedure](#)
- b. [Planning Commission Rules of Procedure](#)

12. Discussion: Drafting of CACT Rules of Procedure

Committee Member Roundtable

13. Discussion item: CACT Member Dashboard (Andrew)

- a. [CACT Member Dashboard](#)

14. Discussion: Next steps for Bike Master Plan update

- a. [Virginia Tech students' "Review of Bicycling in Falls Church" report](#)
- l. [VT news article: Build it and they will bike: Urban planning students advise Falls Church on cyclist-friendly practices](#)

Agenda Setting

15. March 8, 2023 Meeting

- a. ACTION ITEM: CACT Rules of Procedure

Correspondence

16. CACT Annual Report to Council

Adjournment

The City of Falls Church is committed to the letter and spirit of the Americans with Disabilities Act. To request a reasonable accommodation for any type of disability call 703-248-5014, (TTY 711). For information in your language please call 703-248-5014 (TTY 711) to request an interpreter. Để có thông tin bằng ngôn ngữ của quý vị, xin gọi 703-248-5014 để yêu cầu người thông dịch. Para recibir información en su idioma por favor llame al 703-248-5014 (TTY 711) para solicitar un interprete.