



**Mary Riley Styles Public Library  
LIBRARY BOARD OF TRUSTEES  
Meeting Agenda**

Wednesday, May 19, 2021  
7:00 p.m.

**Virtual Meeting:** [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_YWE4OTMzYzktYTBkOC00NzVjLWlzMmYtNTQyZTQ1OGI3MGMz%40thread.v2/0?context=%7b%22Tid%22%3a%2273ba5b04-4ace-4ae3-a6b2-65cbc403418b%22%2c%22Oid%22%3a%22e124f2d4-ff38-4304-aef3-09ba83e7e1b3%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YWE4OTMzYzktYTBkOC00NzVjLWlzMmYtNTQyZTQ1OGI3MGMz%40thread.v2/0?context=%7b%22Tid%22%3a%2273ba5b04-4ace-4ae3-a6b2-65cbc403418b%22%2c%22Oid%22%3a%22e124f2d4-ff38-4304-aef3-09ba83e7e1b3%22%7d)

**NOTICE:** This meeting will be held pursuant to and in compliance with the Virginia Freedom of Information Act, Section 2.2-3708.2 and state and local legislation adopted to allow for continued government operation during the COVID-19 declared emergency. All participating members will be present at this meeting through electronic means. All members of the public may view this electronic meeting via the meeting link listed above and in the City's website calendar.

Public comments may be submitted to [jcarroll@fallschurchva.gov](mailto:jcarroll@fallschurchva.gov) until 7:00 p.m. on May 19, 2021. All comments will be provided to the Library Board of Trustees members and comments received by the deadline will be read during the meeting.

**PLEASE NOTE:** This meeting will be conducted using Microsoft Teams. Don't have the Teams app? You can still join a Teams meeting. **See the instructions attached to this meeting agenda.** Please email [jcarroll@fallschurchva.gov](mailto:jcarroll@fallschurchva.gov) if you need assistance with installation. During the meeting, staff will likely not be available to assist with installation.

1. **Call to Order**
2. **Reading of Virtual Meeting Notice**
3. **Roll Call and Introduction of Guests**
4. **Receipt of Petitions**
5. **Approval of April 21, 2021 Meeting Minutes**
6. **Library Project Update**
7. **Library Report and Announcements**
8. **Council Liaison report**
9. **Library Policy to Approve and discussion – Library Hours, Closures, Holidays (1<sup>st</sup> reading)**
10. **Library Policies to Approve (2<sup>nd</sup> reading) – Collection Management, Circulation of Library Materials, Library Behavior Guidelines**
11. **Equity Discussion – City Council Work Plan**
12. **Library Foundation report**
13. **Arts and Humanities Council report**
14. **CBC Youth Representatives Report**
15. **Business not on the Agenda**
16. **Adjournment**

The City of Falls Church is committed to the letter and spirit of the Americans with Disabilities Act. To request a reasonable accommodation for any type of disability, call 703-248-5032, TTY 711.

Library Board of Trustees

Staff liaison: Jenny Carroll 703-248-5032 [jcarroll@fallschurchva.gov](mailto:jcarroll@fallschurchva.gov)

### **Instructions for joining a Microsoft Teams meeting:**

[Click here to watch a video with instructions for joining a Teams meeting](#)

#### Join a Teams meeting on a phone or tablet

1. Click the meeting link provided.
2. **Download the Teams app for your device when prompted:**
  - Type in your name.
  - Choose the audio and video settings you want.
3. Select **Join now**.
4. Depending on meeting settings, you'll get in right away, or go to a lobby where someone in the meeting can admit you.

#### Join a Teams meeting on the web or through a web browser on a phone or tablet

Don't have the Teams app? You can still join a Teams meeting.

1. Click or copy and paste the meeting link provided.
2. You have two choices:
  - **Download the Windows app:** Download the Teams app.
  - **Join on the web instead:** Join a Teams meeting on the web.
3. Type in your name.
4. Choose the audio and video settings you want.
5. Select **Join now**.
6. Depending on meeting settings, you'll get in right away, or go to a lobby where someone in the meeting can admit you.