

## MINUTES

REGULAR MEETING OF THE ADVISORY BOARD OF RECREATION AND PARKS  
FALLS CHURCH COMMUNITY CENTER, KENNETH R. BURNETT BUILDING,  
223 LITTLE FALLS STREET, FALLS CHURCH, VIRGINIA 22046

January 8, 2020.  
7:00 P.M.

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1. Call To Order

Charley O'Hara called the meeting to order at 7:02 p.m. Members present were Charley O'Hara, Leslie Rye, Kathy Chandler, Bill Brew, Kim Hicks, City Council Liaison Letty Hardi, and Planning Commission representative, Melissa Teates. Student Representative Emma Roncoroni was also present. Staff members present were Danny Schlitt, Director Recreation & Parks and Amy Youngs, Deputy Director Recreation & Parks.

2. Receipt of Public Petitions and Board Member Petitions

None

3. Minutes for Approval: December 4, 2019

Changes to the minutes include:

- Adding last names
- Noting the board's recommendation that Mr. Krachman do pursue more information and bring his findings back to the board
- Under park projects branding, add "or logo" as an option. Change EAC to EDA in Old Business

Motion to approve the minutes as amended by Bill Brew, seconded by Leslie Rye. All approved. Charlie O'Hara and Kim Hicks abstained.

Charley moved to revise the agenda to Old Business on the agenda.

4. Old Business

A. Big Chimneys

- Due to increased construction and stormwater costs, additional funds are needed to complete this project. A budget amendment has been presented at this week's work session and will be voted on at next week's City Council meeting. The funding sources include \$80,000 from unspent funds from the Larry Graves Synthetic Turf Project, \$40,000 from Master Park Implementation and \$30,000 from unspent funds from Howard E Herman Stream Valley Park Improvements. In addition to this \$150,000, stormwater funds for \$180,000 are also being added to this project. Stormwater funding is allowing for an increased pipe size and eliminates the need for the above ground pond.
- Leslie Rye motioned to pass a resolution, with wording to be finalized by Charley O'Hara, supporting the reallocation of the money in various CIP accounts to the Big Chimneys account to totally fund the project as designed. Kathy Chandler seconded the motion. All approved.

- B. Fellows Property – Power has been pulled and we are still waiting on gas. We have a contract in place with a demolition company. The City manager received a petition to cordon off one of the seven lots, move the house to a far lot and sell it. Conversation will likely go to council.
- C. School Project Update – nothing to reports
- D. West End Development Projects – Charley O’Hara received a call and will follow up with an email this week.

5. Recreation Directors Report

- A. Just beginning the recruitment process for the Senior Administrative Assistant, first round interviews for the Program Supervisor position begin Monday and we have already held interviews for our Preschool Teacher opening.
- B. Winter/Spring Brochure is out and registration is underway.
- C. Joe Carter with the Police Department is now the City’s Emergency Preparedness Official. Danny Schlitt has met with him in regards to the Community Center and will continue to work with him on AED and first aid training and building workplace safety.
- D. Recreation and Parks staff received the revised version of the MOU from the schools and met yesterday to make final notes.
- E. At the March meeting the board will vote on the 2020 Grand Marshal
- F. Thank you to all board members that attended the December 7 Howard E Herman Stream Valley Park Grand Re-opening and Big Chimneys Ground Breaking.
- G. Park branding options were presented to the board. The Department will begin using the slogan Little City, Big Fun.
- H. A tree at Big Chimneys has been identified for a tree sculpture. Charley O’Hara recommended two additional trees in another location.
- I. As requested, the department’s unmet needs from the FY20 budget were presented to the board. Leslie Rye made a motion to send the Recreation and Parks Department’s unmet needs to Council for consideration for FY19 unspent funds. Kim seconded the motion. All approved. Board recommended adding photos of the truck, mileage reading, etc.

6. New Business

None

7. Adjournment

Leslie Rye motioned to adjourn

Bill Brew Seconded the motion

All approved

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