



February 2023 Citizens Advisory Committee on Transportation Meeting Minutes

1) Meeting is called to order at 7:00 p.m.

2) Administration

- a. Roll call
 - a. Erin Kampschroer (Chair) – Present (Virtually)
 - b. Jason Garman (Vice Chair) – Present – Acting Chair
 - c. Dave Gustafson (Member) - Present
 - d. Arthur Agin (Member) -Present
 - e. Jessica Hegenbart (Member) – Present
 - f. Andrew Olesen (Member) – Present
 - g. Stuart Whitaker (Member) - Present
 - h. Zoe Larive (Staff Liaison) - Present
 - i. David Snyder (City Council Liaison) – Present
 - j. Andrea Caumont (Planning Commission Liaison) – Absent
 - k. Public:
 - i. John Methrop
- b. Agenda adopted
- c. Review January Minutes

3) Public Comment

- a) John has applied to join the committee

4) Discussion of Neighborhood Traffic Calming (NTC) Handbook Update

- a) Presentation by Kerri on the City Council work item, the previous discussions with CACT and NTC Staff the current redlined version
- b) Concern over Risk Assessment formula and other comments sent in, feeling that not all comments were addressed.
- c) Decision to table item with directive for staff to publish all commentary and again review formula

5) NTC Monthly Update

- a) Announcement of staffing changes and decision to pause all cases pending progress on the Greenway Downs project
- b) Discussion of next steps in Greenway Downs, impending meeting

6) CACT Annual Retreat, Part 2

- a) Review of Part 1 of the Retreat
- b) Information given on public meeting laws, FOIA, Robert Rules of Order, and Example Rules of Procedure
- c) Questions over FOIA laws when it comes to digital communication
- d) Discussion of specific rules to include in the Rules of Procedure
- e) Agreement for staff to send draft in the following week, CACT members to send comments within the next week, and staff to make edits and address those comments in a comment matrix and make edit to the draft for the following meeting

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- 7) Brief presentation of Upcoming Agenda items**
- 8) Adjourn (approx. 10:20 p.m.), passes 6-0**

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