

MINUTES OF FALLS CHURCH ELECTORAL BOARD MEETING
November 2, 2016
9:00, Community Center Teen Room

Board Members Present: Linda Neighborgall, Bill Wanlund and Renee Andrews

Others Present: David Bjerke, Director of Elections

1. **Call to Order:** Linda Neighborgall at 9:00
2. **Public Comment:** None
3. **Approval of Minutes:** Minutes from the meeting of October 24 were approved as presented.
4. **Appointment of Additional Officers of Election:**
 - Motion: Linda moved, Bill seconded that we appoint the following individuals as officers of election: Martha Cooper, Ismael Sadik, Simone Medley, Katherine Reinke, Jim Evans.
Motion passed by unanimous vote.
5. **Planning for November 8 Election:**
 - A. Officers of Election: We have 14 officers of election for the morning shift in each polling place and 12-13 in the afternoon. Margarete Shovlin, CAP chief officer, has 5 officers scheduled including herself. She would like 2 additional people to come in as "closers" at 6:00 and stay to hand count the few hundred non-scannable ballots. The board agreed to assign 2 such officers and pay them \$40 each for the 3-4 hours.
 - B. Absentee Voting: Voting is proceeding briskly and smoothly in the Dogwood Training Center. Election officers are helping out the staff, and pages are serving as greeters for the two Saturdays. Linda has marked the 40-foot line outside the entrances to City Hall, and Dave needs to put up No Campaigning signs. Two teams of two officers each will meet on Monday in the Oak Room to begin examining envelopes to accept and reject ballots.
 - C. Polling Place Visitors: We have not heard anything further from Judicial Watch. We also have a request from the American-Arab Anti-Discrimination Committee (ADC). They are a small group so we will assign them to Oakwood. They also may do exit polling of voters outside the 40-foot line. (NOTE: Later on November 2 both groups have requested to have observers inside the polling places.)

- D. Dave has sent a detailed request to Public Works, for cones, barriers and recycle bins for polling places, and they will deliver on Monday with voting equipment.
- E. Possibility of demonstrators: Dave has asked Chief Gavin for police policy on demonstrators. He will remind her that we need a response.
- F. Bake sales are scheduled at TJ and the Community Center. Renee has asked that they not get in the way of campaigners or voters.
- G. Seve/Robert will look into posting a Gun-free School Zone sign near voter entrance to TJ. This would be a permanent sign, not just for voting. (NOTE: Bill drove by later in the day and there is a No Guns, No Drugs sign visible but not near the gym entrance.)
- H. Dave will follow up with Public Works to cover Don Beyer Automotive scoreboard sign in TJ gym and the donkey outside the Community Center.
- I. Dave will follow up with Public Works to see if they have extra flashlights to send to polling places in event of power failure and voters having to complete paper ballots in the dark. If not, we will try to buy more.
- J. November 7: Linda, Bill and Bill Andrews will meet Public Works at 8:00 at the warehouse. Renee will go to the office to help with last-minute preparation and with getting CAP officers started on examining envelopes.
- K. Coffee and Snacks: Dave said the City will pay for coffee travelers and bagels in the morning and cookies or a snack in the afternoon for officers of election.

6. Electoral Board Items:

- A. Posting of minutes on City website: We are still waiting for Susan Finarelli to help Renee with difficulties posting.
- B. Because this is a high-interest election, Bill has drafted and submitted a Guest Commentary for the Fall Church News-Press similar to the one he wrote earlier this year to inform voters of dates, procedures, and other important information concerning voting in this election. He requested that it appear in the October 27 edition. It did not appear last week.

7. Director of Elections Items:

- A. Absentee ballot requests continue to be very high. We have over 2000 ballot requests, which is 23% of active voters, and 19% of voters have cast ballots.
- B. The Public Interest Law Foundation (PILF) has requested from several localities the names of denied voter registration applicants during a certain time period. We have provided the information, and they are satisfied, but are suing selected other localities for non-compliance.

8. Other Items: none

9. Announcements: none

10. Next Meetings:

Tuesday November 8 (election and canvass), 4:30 am, to continue possibly through November 14

Tuesday December 6, 9:00

11. Adjournment: 12:07 pm

Respectfully submitted by:

Renee Bergmann Andrews, Secretary